

UNIVERSITY OF TEXAS AT TYLER
SCHOOL OF PERFORMING ARTS

COURSE SYLLABUS FOR

MUSI 3220: WOODWIND METHODS (2 CREDIT HOURS)
SPRING 2021, 10:00-10:50 a.m. Tuesday/Thursday

INSTRUCTOR: Mrs. Sue Bugg
OFFICE: Music Building, Office
CELL PHONE: 903.530.9168
E-MAIL: sbugg@uttyler.edu
OFFICE HOURS: By appointment

COURSE DESCRIPTION: Woodwind Methods is a basic course covering teaching principles, methods, and materials for woodwind instruments. Through lecture and hands-on experience, students will learn proper playing position, embouchure formation, tone production, breath support, articulation, and routine care and maintenance of the instruments of the woodwind family.

COURSE GOAL: To prepare students to effectively teach instruments of the woodwind family.

COURSE OBJECTIVES:

The student will learn:

1. Performance abilities on the flute, Bb soprano clarinet, and Eb alto saxophone at a beginning level, and knowledge of how to start teaching oboe and bassoon at a beginning level.
2. Achieve a working knowledge of each of the major woodwind instruments. Produce a characteristic tone and be able to communicate that knowledge to future students successfully. The students will demonstrate the following skills through performances of beginner level music:
 - a. Correct embouchure
 - b. Characteristic tone
 - c. Correct hand and finger position
 - d. Acceptable articulation
 - e. Knowledge of acceptable extended range for a beginner/intermediate player.
3. Appropriate strategies for teaching each of these instruments in individual or class appropriate solutions, and assessing student progress. The student will demonstrate the ability to teach woodwind concepts through verbalization and modelling.
4. An awareness and understanding of woodwind resources available to the music educator.
5. The student will develop a notebook resource for the woodwind instruments, for future reference.

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REQUIRED RESOURCES/TEXTBOOK:

FOR CLARINETS ONLY (Teacher's edition) A Method for Successful Beginning Class Instruction by Marilyn Mattei
REEDS for Clarinet & Alto Saxophone (no need to acquire at beginning of course;)

Required Equipment:

- Small mirror to observe and correct embouchure formations
- Thumb drive to acquire multitudinous resource materials offered by the instructor
- Reeds: (See ** notes below) All reeds must be in good playing condition without chips or splits. *Wait until instructed to purchase*

At least two each of the following types of reeds:

- clarinet: 2 Vandoren reeds (size 2½ recommended) *(Don't purchase yet)*
- saxophone: 2 Vandoren reeds (size 2½ recommended) *(Don't purchase yet)*

** If you are not a wind player, get Vandoren size 2 reeds

If you are a wind player but not familiar with reeds, get Vandoren size 2½ reeds

If you are already somewhat familiar with playing single reeds, get Vandoren size 3 reeds

REQUIREMENTS FOR CREDIT:

ATTENDANCE. You are expected to come to each class on time and with the necessary materials. This not only includes your instrument, accessories, and text, but also a pencil, notebook, and accessories. You should be prepared to perform the assigned exercise and be willing and able to participate in class discussions. **In that there are approximately 30 class meetings, you will be allowed 2 unexcused absences without penalty. For each additional absence, regardless of the reason (*), your final numerical grade point average will be lowered by 2 points. Two tardies will be counted as an absence.** (*)If you are involved in a college-related activity off campus, such as a field trip or tour, these absences will not count toward the two allowed absences. Please notify me in advance. (*)In the event of an extended illness, recognized as such by the college, individual arrangements should be made. This will apply regardless—only exclusions are the two items (*) mentioned above. If you are not prepared to play/participate at the beginning of class then you are tardy.

In the event that UT Tyler or the UT Tyler Music Department mandates that we DO NOT meet face to face, we will use the ZOOM link that is listed at the top of your CANVAS announcements on the Woodwind Methods page.

1. GRADES.

Calculation of grades will follow this formula:

Written Test by Units	15%
Final Test	15%
Playing Tests	25%
Homework Assignments	20%
Notebook Compilation	25%

A= 90-100

B=80-89

C=70-79

D=60-69

F=<60

Incompletes will be given **only** in extenuating circumstances (a death in the immediate family or medical problems) and **only** with appropriate documentation.

2. **Notebook Grades:** This notebook will be graded, in segments, at specified dates during the semester. Grading criteria for the notebook will include **organization** and breadth. **All notes must be typed.** Students will be provided with a **notebook outline** to assemble their materials. Minimal notes in the notebook will not be advised....you need to take copious notes during class, as you will NOT remember crucial things when you begin teaching!

3. Playing Tests

Students will video record their playing tests and turn them in via CANVAS. Students must perform all exams from printed music or from memory; performance from fingering charts will not be allowed. Since you will be recording these playing assignments, you may repeat them as many times as you feel necessary to obtain the performance with which you are satisfied.

Homework Policy: No late homework accepted; be prepared and turn your work in on time. DIGITAL submission of homework will be expected unless SPECIFIED otherwise by your instructor.

Late Assignment Policy

Written work is due on or before the date due, listed in the schedule. **NO Late work will be accepted!** You will need to be organized and keep up with your required assignments.

Make up tests: Make up tests will ONLY be allowed if there is a documented medical excuse.

UNIVERSITY POLICIES AND ADDITIONAL INFORMATION THAT MUST APPEAR IN EACH COURSE SYLLABUS

UT Tyler Honor Code

Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

Students Rights and Responsibilities

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link:

<http://www.uttyler.edu/wellness/rightsresponsibilities.php>

Campus Carry

We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at

<http://www.uttyler.edu/about/campus-carry/index.php>

UT Tyler a Tobacco-Free University

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors.

Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products.

There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support.

For more information on cessation programs please visit www.uttyler.edu/tobacco-free.

Grade Replacement/Forgiveness and Census Date Policies

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at <http://www.uttyler.edu/registrar>. Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date is the deadline for many forms and enrollment actions of which students need to be aware. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a "W" grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
- Completing the process for tuition exemptions or waivers through Financial Aid

State-Mandated Course Drop Policy

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university.

For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

Disability/Accessibility Services

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University of Texas at Tyler offers accommodations to students with learning, physical and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or you have a history of modifications or accommodations in a previous educational environment, you are encouraged to visit

<https://hood.accessiblelearning.com/UTTyler> and fill out the New Student application. The Student Accessibility and Resources

(SAR) office will contact you when your application has been submitted and an appointment with Cynthia Lowery, Assistant Director of Student Services/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR

webpage at <http://www.uttyler.edu/disabilityservices>, the SAR office located in the University Center, # 3150 or call 903.566.7079.

Student Absence due to Religious Observance

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

Student Absence for University-Sponsored Events and Activities

If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Social Security and FERPA Statement

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

Emergency Exits and Evacuation

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

Student Standards of Academic Conduct

Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

- i. "Cheating" includes, but is not limited to:
 - copying from another student's test paper;
 - using, during a test, materials not authorized by the person giving the test;
 - failure to comply with instructions given by the person administering the test;
 - possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed "crib notes". The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test;
 - using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test, test key, homework solution, or computer program;
 - collaborating with or seeking aid from another student during a test or other assignment without authority;
 - discussing the contents of an examination with another student who will take the examination;
 - divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructor has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student;
 - substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course-related assignment;
 - paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program or information about an unadministered test, test key, home solution or computer program;
 - falsifying research data, laboratory reports, and/or other academic work offered for credit;
 - taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and
 - misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially.
- ii. "Plagiarism" includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another's work and the submission of it as one's own academic work offered for credit.
- iii. "Collusion" includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty.
- iv. All written work that is submitted will be subject to review by plagiarism software.

UT Tyler Resources for Students

- [UT Tyler Writing Center](mailto:writingcenter@uttyler.edu) (903.565.5995), writingcenter@uttyler.edu
- [UT Tyler Tutoring Center](mailto:tutoring@uttyler.edu) (903.565.5964), tutoring@uttyler.edu
- The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.
- [UT Tyler Counseling Center](mailto:counseling@uttyler.edu) (903.566.7254)