Assessment Plan Review Rubric
Graduate Program – Assessment Plan Quality Review

Program Name:		Assessment Cycle: 2023-2024

Does the program include embedded certificate(s)	☐ Yes ☐ No	Certificate Name(s)				
Instructional Site(s)/Delivery Method (Choose all that apply):	☐ Tyler	☐ Longview University Center	☐ Palestine	☐ Houston Engineering Center	☐ Health Science Center	☐ Online Only

Program Mission Statement

	Meets Criteria	Update Needed	Comments
Aligns with the university and college mission statements and strategic plans	☐	☐	
Provides a clear and concise description of the program purpose	☐	☐	
Addresses the program goals for student achievement and professional opportunities	☐	☐	

Program Level Student Learning Outcomes & Program Outcome

Clearly describe what students know, think, or do upon completing the program	☐	☐	
SLOs are observable and measurable	☐	☐	
Demonstrate progressively more advanced academic content building upon undergraduate curriculum	☐	☐	
Include knowledge of the discipline literature	☐	☐	
Ensure student engagement in research or appropriate professional practice and training	☐	☐	
A **Program Outcome** is assessed for overall program quality, rigor, relevance and student achievement	☐	☐	

Assessment Methods

Summarize the process to collect information including details of the assessment instrument	☐	☐	
SLOs are assessed for each outcome using one to three measures of identified signature assignments and are assessed using at least one **Direct** Assessment Method	☐	☐	

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At least one course in a **6-15 SCH** embedded certification or microcredential is assessed using one to three methods and at least one **Direct** Assessment Method. Additionally, microcredentials or Certificates **more than 15 SCH** must include **direct** assessment in two or more courses.	☐	☐	
Formative and Summative assessment methods are used	☐	☐	
Assessment instruments are included as support documents	☐	☐	
Success criteria identify expected performance goals	☐	☐	
Program Evaluation Outcome: Indirect and Direct measures may be used (External Program Reviews must be included in the Assessment Plan)	☐	☐	
Related Courses			
Program Course Inventory is current and syllabi are posted on the website	☐	☐	
The Curriculum Map documents: • Each Program SLO is assessed in at least one required course	☐	☐	
• Each required course supports and aligns with a Program SLO	☐	☐	
• Courses and SLOs for embedded certificates and microcredentials	☐	☐	
Assessment Results			
Include total student population, sample size, #/% of students, and delivery method/site of who met success criteria for each separate rubric/scale dimension	☐	☐	
Align with corresponding success criteria	☐	☐	
Redacted sample student work is provided	☐	☐	
Analysis and Action Plans for Seeking Improvement			
Faculty analyzed assessment results for each SLO	☐	☐	
Faculty determined an Action Plan based on their analysis specific to each SLO and assessment measure (*Instruction, Student Participation, and/or Assessment*)	☐	☐	
Faculty analyzed assessment results for each **Program Outcome** assessment measure and determined an action plan for continuous improvement	☐	☐	

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"Closing the Loop" Follow-Up Statements			
A summary of the implementation and/or effect of previous action plans is documented	☐	☐	
Overall			
The department or unit staff identify expected outcomes, analyze the extent to which outcomes are achieved, and determine continuous improvement planning based on assessment results.	**Example/Comments:**		

Reviewers			
Assessment Professional:		**Date:**	
Program Coordinator:		**Date:**	
Department Chair:		**Date:**	
Dean (Optional):		**Date:**	
CIA Office:		**Date:**	
Graduate School (cc'd)			