

Assessment Plan Review Rubric
Undergraduate Program – Assessment Plan Quality Review

Program Name:			Assessment Cycle: 2023-2024			
Does the program include embedded certificate(s)?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Certificate Name(s)				
Instructional Site(s)/Delivery Method (Choose all that apply):	<input type="checkbox"/> Tyler	<input type="checkbox"/> Longview University Center	<input type="checkbox"/> Palestine	<input type="checkbox"/> Houston Engineering Center	<input type="checkbox"/> Health Science Center	<input type="checkbox"/> Online-only
Program Mission Statement						
	Meets Criteria	Update Needed	Comments			
Aligns with the university and college mission statements and strategic plans	<input type="checkbox"/>	<input type="checkbox"/>				
Provides a clear and concise description of the program purpose	<input type="checkbox"/>	<input type="checkbox"/>				
Addresses the program goals for student achievement and professional opportunities	<input type="checkbox"/>	<input type="checkbox"/>				
Program Level Student Learning Outcomes (SLOs) & Program Outcome						
Clearly describe what students know, think, or do upon completing the program	<input type="checkbox"/>	<input type="checkbox"/>				
Verbs provide evidence of active learning based on the revised Bloom’s Taxonomy	<input type="checkbox"/>	<input type="checkbox"/>				
Each SLO specifies a single student learning proficiency	<input type="checkbox"/>	<input type="checkbox"/>				
SLOs are observable and measurable	<input type="checkbox"/>	<input type="checkbox"/>				
A Program Outcome is assessed for overall program quality, rigor, relevance and student achievement	<input type="checkbox"/>	<input type="checkbox"/>				
Assessment Methods						
Summarize the process to collect information including details of the assessment instrument	<input type="checkbox"/>	<input type="checkbox"/>				
SLOs are assessed for each outcome using one to three measures of identified signature assignments and are assessed using at least one Direct Assessment Method	<input type="checkbox"/>	<input type="checkbox"/>				
At least one course in a 6-15 SCH embedded certificate is assessed using one to three methods and at least one Direct	<input type="checkbox"/>	<input type="checkbox"/>				

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Assessment Method. Certificates more than 15 SCH must include direct assessment in two or more courses.			
Formative and summative assessment methods are used	<input type="checkbox"/>	<input type="checkbox"/>	
Assessment instruments are included as support documents	<input type="checkbox"/>	<input type="checkbox"/>	
Success criteria identify expected performance goals	<input type="checkbox"/>	<input type="checkbox"/>	
Program Evaluation Outcome: Indirect and Direct measures may be used	<input type="checkbox"/>	<input type="checkbox"/>	
Criteria for Success			
Specifically align with measures and outcomes	<input type="checkbox"/>	<input type="checkbox"/>	
Represent a reasonable "stretch" to emphasize quality	<input type="checkbox"/>	<input type="checkbox"/>	
Related Courses			
Program Course Inventory is current and current syllabi are linked on department webpage	<input type="checkbox"/>	<input type="checkbox"/>	
The Curriculum Map documents: <ul style="list-style-type: none"> Each Program SLO is assessed in at least one required course 	<input type="checkbox"/>	<input type="checkbox"/>	
<ul style="list-style-type: none"> Each required course supports and aligns with at least one Program SLO 	<input type="checkbox"/>	<input type="checkbox"/>	
<ul style="list-style-type: none"> Courses and SLOs for embedded certificates and microcredentials 	<input type="checkbox"/>	<input type="checkbox"/>	
Assessment Results			
Include total student population, sample size, #/% of students who met the success criterion for each rubric/scale dimension and results are disaggregated by delivery method/instructional location	<input type="checkbox"/>	<input type="checkbox"/>	
Align with corresponding success criteria	<input type="checkbox"/>	<input type="checkbox"/>	
Redacted sample student work is provided	<input type="checkbox"/>	<input type="checkbox"/>	
Analysis & Action Plans for Seeking Improvement			
Faculty analyzed assessment results for each SLO	<input type="checkbox"/>	<input type="checkbox"/>	
Faculty determined an Action Plan based on their analysis specific to each SLO and assessment measure (e.g., <i>Instruction, Student Participation, and/or Assessment</i>)	<input type="checkbox"/>	<input type="checkbox"/>	
Faculty analyzed assessment results for each Program Outcome assessment measure and determined an action plan for continuous improvement	<input type="checkbox"/>	<input type="checkbox"/>	

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“Closing the Loop” Follow-Up Statements for 2022-2023 AY Action Plans			
A summary of the implementation and/or effect of previous action plans is documented	<input type="checkbox"/>	<input type="checkbox"/>	
Overall			
The department or unit staff identify expected outcomes, analyze the extent to which outcomes are achieved, and determine continuous improvement planning based on assessment results.	Example/Comments:		

Reviewers			
Assessment Profesional:		Date:	
Program Coordinator:		Date:	
Department Chair:		Date:	
Dean (Optional):		Date:	
CIA Office:		Date:	