



UTTyler
THE UNIVERSITY OF TEXAS AT TYLER

NEW PROGRAM & CERTIFICATE CONCEPT SUMMARY FORM

A. Contact Information

1. First and Last Name:
2. Title:
3. UT Email Address:
4. College/School:
5. Department (if applicable):

B. Proposed Program Overview

6. Proposed Degree Title & Designation (*e.g., Nursing, Master of Science in Nursing (MSN)*)
7. Proposed [CIP Code](#) Number and Name:
8. Administrative Unit (*e.g., Department of Biology*):
9. Modality (Select one: In-Person $\leq 49\%$, Hybrid 50–99%, Online 100%):
10. Off-campus Instruction ($>50\%$ off-site)? If yes, specify location:
11. Credit hours needed to graduate:
12. Semesters needed to graduate:

13. Program Summary (brief description of the program and expected outcomes for students):

14. Target Student Population:

15. Alignment with Institutional Mission, Goals, and Strategic Plan:

16. Does the degree program contain multiple tracks? (Yes/No)

17. Identify the programmatic accrediting body and anticipated accreditation date:

18. Will program graduates be eligible for licensure or certification? If yes, list credentials:

C. Market Demand & Justification

19. Feeder & Related Programs (pipeline sources):

[illegible]

20. If a similar degree exists within the institution, explain proposed program distinction:

21. Comparable Programs in Texas/Nation ([THECB Program Inventory](#)):

Institution	Program Name	Modality <i>Face to face, Hybrid, Online</i>	# of <u>Enrollment</u>	# of <u>Graduates</u>

22. Identify peer institutions with pending proposals for the same program ([THECB Proposal Tracker](#)):

23. Program Demand & Labor Market Summary (summary of labor market need and anticipated demand for this program within Texas and the East Texas region. Attach supporting data. [Texas Labor Market Information](#), [U.S. Bureau of Labor Statistics - Occupational Outlook](#), [U.S. Bureau of Labor Statistics – Wage Data](#)):

D. Funding, Faculty & Facilities Planning

24. Planned Funding Model for the first 5 years (General Academic, Health-Related, Self-supported, Other):

25. Target Annual Admissions (first 5 years):

Admissions	Year 1	Year 2	Year 3	Year 4	Year 5
Full-Time					
In-state					
Out-of-state					
Out-of-country					
Part-Time					
In-state					
Out-of-state					
Out-of-country					

26. Number of new faculty needed:

27. Are there any shared faculty with other degree programs? If yes, how many.

28. Estimated Faculty FTE Required (first 5 years):

Faculty Category	Year 1	Year 2	Year 3	Year 4	Year 5
TOTAL FTE					

29. Are there any new staff positions needed? If yes, please describe.

30. Construction and Renovation:

- a. New Facilities: architectural design, site improvements, construction, etc.
- b. Renovation of Existing Spaces to meet academic needs for new program and/or to satisfy safety standards
- c. Equipment & Furnishings
- d. Furniture, Fixtures, and Equipment (FF&E): Includes desks, lab benches, AV systems, and specialized equipment for teaching and research.
- e. Technology Infrastructure: Servers, networking, classroom tech, and simulation tools (especially for clinical or STEM programs).

31. Facility Needs:

- a. Classrooms and Labs: Teaching labs, research labs, instrumentation rooms, and prep spaces must be sized appropriately. Current space usage efficiency scores for existing spaces of similar coursework are to be provided.
- b. Faculty Offices and Support Areas: Include private offices, meeting and conference rooms, faculty and student lounges, and administrative offices.
- c. Utilities and Operations
- d. Specialized needs for utilities, custodial services, IT support, and/or security.

e. Facility Renewal: specialized needs for renewal outside of normal maintenance and operations requirements.

f. Library and Learning Resources: Additional costs associated with gaining or providing access to specialized collections and databases.

g. Student Support Services: Dedicated advising, career services, and wellness resources tailored to the program's needs.

32. What is estimated total student funding currently available (scholarships, teaching assistantships, research assistantships, other)

33. Impact on Existing Facilities, Equipment, or Services:

34. If applicable, clinicals/fieldwork requirements (type, hours, SCH):

E. Faculty Qualifications & Additional Details

35. Does UT Tyler currently employ at least one qualified core faculty member ($\geq 50\%$ effort) to develop and teach in the program? (Yes/No)

36. Additional Information: Provide any other relevant details such as grants, partnerships, or unique characteristics.