

The University of Texas at Tyler
Actual Mileage Report

Budget authority approval must be obtained prior to traveling by personal car.

Travel	
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Authorization #:	Location:
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[illegible]

This Actual Mileage Report must be attached prior to saving and submitting the Expense Report.

<http://www.mapquest.com>

revised 12/22/2023

The University of Texas at Tyler
Actual Mileage Report

Budget authority approval must be obtained prior to traveling by personal car.

Comments: _____

Travel	
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Date From: _____ Date To: _____

[illegible]

This Actual Mileage Report must be attached prior to saving and submitting the Expense Report.

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revised 01/2023