![UT Tyler - The University of Texas at Tyler]

To view, add, delete, or make modifications to your personal data, log into UT Share
https://my.utshare.utsystem.edu

Personal Details

Use the Personal Details tile to view/edit

- Address, phone number, and email address
- Marital Status
- Emergency Contact
- Disability Disclosure

Time and Attendance

Use the Time and Attendance tile to view/edit

- Timesheet
- **FT EMPLOYEES ONLY:** Leave balances/requests
- **FT EMPLOYEES ONLY:** Compensatory time

Payroll and Compensation

Use the Payroll and Compensation tile to view/edit

- Review pay stubs
- W-4
- Direct deposit information
- W-2

Talent Profile

Use the Talen Profile tile to view/edit

- Data Privacy Elections
- Relatives employed by UT
- Veteran Identification
- Accomplishments and Highest education level