CPT Request Form
International Student, Scholar and Faculty Services (ISSFS)
Office of International Programs
The University of Texas at Tyler
3620 Varsity Dr. Tyler, TX 75701 Tel: (903) 565-5960 · issfs@uttyler.edu

Federal regulatory criteria per CFR 8 CFR 214.2(f)(10)(i):
- Full-time enrolled at a Homeland Security-approved university for at least one academic year
- In valid F-1 status
- Internship is integral to curriculum

Additional UT Tyler criteria:
- Full-time enrolled at The University of Texas at Tyler for at least one semester
- Good academic standing

Student

Name: ____________________________ ID: ____________ Date: ____________

Email: ____________________________ Phone: ____________________________

Do you have a campus job?  Yes  No  (During fall/spring semesters, the combined hours worked cannot exceed 20 hours/week.)

CPT Semester: ____________ (CPT course and job must occur in same semester. Computer Science CPT occurs only in summer.)

CPT Course Title/Number: __________________________________________ Employer Name: ____________________________

Employer Address: ____________________________________________________________

CPT Position Title: __________________________________________ Hours/Week: ________ (Limit 20 during fall/spring semesters.)

Describe CPT work to be performed: ____________________________________________________________

Requested dates: _____/_____/_____ through _____/_____/_____. CPT dates must fall within parameters listed below.

<table>
<thead>
<tr>
<th>Semester</th>
<th>Earliest Start Date</th>
<th>Latest Start Date (Census Day)</th>
<th>Latest End Date (Graduating Students)</th>
<th>Latest End Date (Continuing Students)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2019</td>
<td>8/11/2019</td>
<td>9/9/2019</td>
<td>12/14/2019</td>
<td>1/12/2020</td>
</tr>
</tbody>
</table>

Student Signature: __________________________________________ Date: ____________________________

Academic Advisor

Dear Academic Official: OIP ISSFS advisors are depending on your expertise in assessing if the proposed CPT will meet Homeland Security criteria. Thank you in advance for your assistance.

Please verify the student’s eligibility by checking each true statement:
- The student is not on academic probation.
- The student is making adequate progress towards their degree.
- The job description appears appropriate for the student’s field of study.
- The job appears to meet all requirements for the internship course specified above.

Please indicate how the CPT is “integral” to the curriculum by selecting one of the following:
- Completion of this internship is required by all students in this academic program in order to graduate OR
- Completion of this internship is required for the student’s thesis or dissertation OR
- Completion of this internship fulfills the requirements of a course that is required in order to graduate (for example, a department-approved elective). OR
- None of the above.

Academic Advisor Name: ____________________________ Signature: __________________________________ Date: ____________________________

International Student Advisor

CPT approved: Yes  No
If no, why? __________________________________ SEVIS entered ___ I-20 printed/signed ___ File copy ___

Advisor Name: ____________________________ Signature: __________________________________ Date: ____________________________