

COURSE REMEDIATION AGREEMENT FORM

SECTION 1: STUDENT INFORMATION. *Students requesting course reassessment or remediation, should complete SECTION 1 of this form. The request needs to be in writing and submitted by the deadline specified in the FCOP Student Handbook.*

Student Name:		Student ID:	
UT Tyler Email:	@patriots.uttyler.edu	Session/Year	
Course Number and Name:			
Course Coordinator:		Faculty Advisor:	

ALL STUDENTS REQUESTING REMEDIATION SHOULD COMPLETE THE FOLLOWING INFORMATION.

To qualify for remediation students cannot be on academic probation. Students who remediate must have demonstrated regular attendance and fulfilled the terms of all academic alerts and academic watches. It is the sole responsibility of the student to demonstrate participation in these activities to the FCOP Associate Dean of Academic Affairs to qualify.

Please indicate if you attended all the class dates for this course. Specify and include reason for non-attendance:

Please attach a copy of ACTION PLANS developed due to an academic alert for this specific course.

Indicate below if and how you adhered to your action plan in the space below.

I have met with the following people/offices to discuss my progress and/or discuss making improvements:

My Faculty Advisor (include dates):	
The Course Coordinator and/or Course Instructors (include name & dates):	
Review Sessions (dates):	
Peer Tutoring (tutor name/dates):	
Other:	

Student Signature: Date:

Advisor Signature: Date:

SECTION 2: ELIGIBILITY VERIFICATION. *The Office of Academic Affairs will determine eligibility for remediation.*

ELIGIBLE or NOT ELIGIBLE. Additional comments: _____

Associate Dean Signature: Date:

SECTION 3: REMEDIATION CONDITIONS. *The Course Coordinator determines the date and time of the assessment.*

The student will be assessed via: Written Exam, Oral Exam, Skills Assessment, Other _____

The reassessment will take place on (start date) _____ to (end date) _____.

Course Coordinator: _____ Date: _____

SECTION 4: STUDENT AGREEMENT. *The student indicates their acceptance of remediation conditions by signing this form.*

By signing below, I am indicating that I understand and will adhere to the terms in this agreement

Student Signature: Date: