FCOP Syllabus, Part 3
College of Pharmacy Policies for Fall 2020

DISABILITY/ACCESSIBILITY SERVICES:

The University of Texas at Tyler has a continuing commitment to providing reasonable accommodations for students with documented disabilities. Like so many things this Fall, the need for accommodations and the process for arranging them may be altered by the COVID-19 changes we are experiencing and the safety protocols currently in place. Students with disabilities who may need accommodation(s) in order to fully participate in this class are urged to contact the Student Accessibility and Resources Office (SAR) as soon as possible, to explore what arrangements need to be made to ensure access. During the Fall 2020 semester, SAR will be conducting all appointments via ZOOM. If you have a disability, you are encouraged to visit https://hood.accessiblelearning.com/UTTyler and fill out the New Student Application. For more information, please visit the SAR webpage at http://www.uttyler.edu/disabilityservices or call 903.566.7079.

MASKS: Important Covid-19 Information for Classrooms and Laboratories

Students are required to wear face masks covering their nose and mouth, and follow social distancing guidelines, at all times in public settings (including classrooms and laboratories), as specified by Procedures for Fall 2020 Return to Normal Operations. The UT Tyler community of Patriots views adoption of these practices consistent with its Honor Code and a sign of good citizenship and respectful care of fellow classmates, faculty, and staff.

Students who are feeling ill or experiencing symptoms such as sneezing, coughing, or a higher than normal temperature will be excused from class and should stay at home and may join the class remotely. Students who have difficulty adhering to the Covid-19 safety policies for health reasons are also encouraged to join the class remotely. Students needing additional accommodations may contact the Office of Student Accessibility and Resources at University Center 3150, or call (903) 566-7079 or email saroffice@uttyler.edu.

Instructors can ask students who do not comply with these requirements to leave class in the interest of everyone's health and safety. They may also report the incidences of non-compliance to the Campus Assessment, Response, and Evaluation (CARE) Team.

Students, staff, and faculty should not put themselves into an unsafe situation while attempting to remind others of the face-covering policy.

PROCTORING:

FCOP courses may use electronic proctoring methods such as Zoom monitoring of exams and ProctorU. Beyond the cost of initial equipment needed (e.g. a camera for your computer), there will not be any additional cost for proctoring. You will need to create a ProctorU account and install the ProctorU extension before attempting any assessment.

To create a ProctorU account, follow the ProctorU tool within Canvas. Please make sure you are using the current version of Chrome or Firefox and download the ProctorU extension available at http://bit.ly/proctoruchrome or https://www.proctoru.com/firefox.

In order to use ProctorU, you will need the following:
- High-speed Internet connection
- Webcam (internal or external)
- Windows, Mac, or Chrome Operating System
- Up-to-date Chrome or Firefox browser and ProctorU extension installed
- Valid photo ID
- Quiet environment to take your assessment
- You can visit the Test Taker Resource Page for additional information at https://bit.ly/ProctorMe

System Requirements

Webcams must have a minimum resolution of 640x480, with a recommended resolution of 1280x720. PC users must have a minimum operating system of Windows Vista, but it is recommended to have Windows 10. Mac users must have a minimum operating system of OS X 10.5, but it is recommended to have OS X 10.13 High Sierra. Internet download speeds must be a minimum of .768 Mbps, but is recommended at 1.5 Mbps. Internet upload speed must be a minimum of .384 Mbps, but is recommended to be 1 Mbps. RAM must be a minimum of 1024 MB, but is recommended at 2 GB. The minimum and recommended ports required are 1935, 843, 80, 443, 61613, UDP/TCP.

RECORDING OF LECTURES:
Class sessions may be recorded by the instructor for use by students enrolled in this course. Recordings that contain personally identifiable information or other information subject to FERPA shall not be shared with individuals not enrolled in this course unless appropriate consent is obtained from all relevant students. Class recordings are reserved only for the use of students enrolled in the course and only for educational purposes. Course recordings should not be shared outside of the course in any form without express permission.

Please note: FCOP courses may post recordings of course sessions. If made available, these will be posted on Canvas. It is up to the course team to determine if classroom recordings will be available to students.