Fisch College of Pharmacy Deposit Payment Instructions

Background
Incoming College of Pharmacy students submit a $200 deposit once they accept provisional admission into the program. This deposit will be applied towards tuition charges. If the student later declines the admission offer, the deposit is forfeited if they do not.

Paying your deposit online through the payment portal

1. Log into the myUTTyler Portal and select the Student Home Page link at the top of the page.

2. Select the Student Center link on the top right of the page.

3. In the Student’s Service Center, go to the “Finances” section. A balance of $200 will show Due Now under the “Finances” section. Select “Make a Payment”.

Financial Information

You owe 200.00.

- Due Now: 200.00
- Future Due: 0.00

Currency used is US Dollar.

make a payment
4. Log in using your Patriots email and password to access the payment portal

5. Click Deposits
6. Click the “Select Term” drop down menu, choose the Fall term and click the Select button.

7. After clicking Select, the option to Select a deposit will appear. The student should select the Pharmacy Deposit Online from the drop down box and click select.
8. Specify Payment Details
Select Payment Method from the drop-down menu and click Select. Complete the payment information as directed on this page (Card number or Bank Account Information.) Provide additional information if required for CC verification and click Continue when done.

9. Confirm Payment
Confirm the information is accurate. Make changes if necessary by clicking Back. Once the information is confirmed to be accurate, click the Submit Payment button.

10. Payment Results
This page will show that the payment is successful or not.
- If the payment is successful, this is the final step for the student.
- If the payment is not successful, click the “Deposits” tab and start over OR contact Student Business Services to determine how to correct the error.
- If you are finished with the payment portal, click Log Out within the payment frame.
- Return to myUTTyler by clicking on the Student Center link in the left menu.
- Once you are finished in myUTTyler, please Sign out and close your browser for security purposes.