Ms. Melissa Salgado
Office: CAS 114A
Office Hours: Tuesdays and Thursdays 1-2pm Wednesdays 10am – 12pm and by appointment.
Email: msalgado@utttyler.edu
Please check Canvas for announcements.

Course Objectives:

The course is a research- and writing- intensive course open to students who have previous experience with the National Model United Nations Conference or MUN course work. This course will prepare students to attend the National Model United Nations Conference held in New York, New York, March 28-April 3, 2020. Please ensure you are free before during and after these conference dates. Attendance and participation is required to successfully complete this course.

The course will focus on preparing students to represent our assigned country at this conference. We will cover history, political and economic development and recent political events. In addition, we will look at the country’s role in the world and its participation in international organizations, such as the United Nations. Additionally, the students will assume the identity of diplomats representing our country at the United Nations. They will learn about parliamentary procedure in the United Nations, write and respond to resolutions, form alliances with like-minded member states in order to pass these resolutions and respond to international incidents.

For more information about NMUN-NY, https://www.nmun.org/conferences/new-york.html

After successfully completing this course, students should be able to demonstrate:

- Familiarity with the assigned country.
- Basic knowledge of the structure and purpose of the United Nations
- An understanding of the inner workings of the United Nations
- Ability to write position papers and resolutions
- Knowledge of the rules and procedures.
Assessment of Learning and Performance:

- Assignments: 15%
- Mock Conference Participation: 15%
- Position Paper: 25%
- Research Binder: 10%
- MUN New York (NMUN-NY) Participation: 35%

Assignments:
- Member State Profile and Background Guide Outline:
  - This assignment serves to introduce students to their Member State as well as to their committee. Students should fill out the template as thoroughly as possible and answer the questions fully.
- Resolution Examples:
  - Before we travel to New York you will submit example resolution that will be graded.
- Final Paper:
  - The final paper in this course is more of a questionnaire. This will be a completion assignment and must be submitted on time. No late assignments will be accepted for the final paper.

Position Papers: Position papers are meant to challenge the student and introduce them to research through supporting and creatively solving the assigned international issues. Students must demonstrate not only proficiency in English and grammar but also that adequate researched has been done on the topic at hand. Position Papers are required to have a minimum of ten sources per topic. Position Papers and all topics are highly advised to have been thoroughly researched by both delegates on a shared committee. Position Papers must be turned in on time and will lose credit each day they are late. Position papers must be submitted before each class period and are due online in Canvas.

Research Binder: Students should come to class with their research binder. Each delegate is required to have a research binder. The research binder will be evaluated based in its content. The program director and head delegate will evaluate the research binders periodically based on content coverage, accumulation of sources, and quality of information.

Research binders should include:

- Member State profile
- Sources Position Paper
- Short Form Rules of Procedure
• Background Guide
• List of positions negotiable
• Common Clause Beginnings
• Treaties and other relevant documents to the topic

**MUN-NY and conference preparation:** Students must actively participate and fulfill all roles of a delegate at an MUN conference including, speeches, authoring and co-authoring draft resolutions, writing friendly and unfriendly amendments, lobbying for resolutions, contributing to the simulation in a respectful manner, and participating in voting procedure among others.

Lack of participation in MUN-NY and in class simulations will adversely affect student grades. After completion of the conference students will write a reflection paper regarding their overall experiences in both the class during preparation and review their experiences during the conference.

**Class Policies:** Please provide a respectful learning environment for your fellow students. Remember to be on time and present in class discussions. The mock simulation portion of this class is meant to prepare you for the conference in New York. This is a time to ask questions, make mistakes, and to learn from each other.

**Important Dates:**

<table>
<thead>
<tr>
<th>Due Dates</th>
<th>Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member State and BGG Assignment</td>
<td>January 19th</td>
</tr>
<tr>
<td>Resolution Examples</td>
<td>February 24th</td>
</tr>
<tr>
<td>Final Paper</td>
<td>April 30th</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Position Papers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Draft 1</td>
</tr>
<tr>
<td>Draft 2</td>
</tr>
<tr>
<td>Draft 3</td>
</tr>
<tr>
<td>Final Draft</td>
</tr>
</tbody>
</table>

MLK Day: 1/20  
Census Date: 1/27  
Spring Break: 3/9-3/13  
Travel Dates: 3/28-4/1
University Policies:

UT Tyler Honor Code
Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

Students Rights and Responsibilities
To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link:
http://www.uttyler.edu/wellness/rightsresponsibilities.php

Campus Carry
We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at http://www.uttyler.edu/about/campus-carry/index.php

UT Tyler a Tobacco-Free University
All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors.
Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products.
There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit www.uttyler.edu/tobacco-free.

Grade Replacement/Forgiveness and Census Date Policies
Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at http://www.uttyler.edu/registrar. Each semester’s Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.
Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.
The Census Date is the deadline for many forms and enrollment actions of which students need to be aware. These include:
• Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
• Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
• Schedule adjustments (section changes, adding a new class, dropping without a “W” grade)
• Being reinstated or re-enrolled in classes after being dropped for non-payment
• Completing the process for tuition exemptions or waivers through Financial Aid

State-Mandated Course Drop Policy
Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date). Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

Disability/Accessibility Services
In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University of Texas at Tyler offers accommodations to students with learning, physical and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or you have a history of modifications or accommodations in a previous educational environment, you are encouraged to visit https://hood.accessiblelearning.com/UTTyler and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with Cynthia Lowery, Assistant Director of Student Services/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at http://www.uttyler.edu/disabilityservices, the SAR office located in the University Center, # 3150 or call 903.566.7079.

Student Absence due to Religious Observance
Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

Student Absence for University-Sponsored Events and Activities
If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned
absence. At that time the instructor will set a date and time when make-up assignments will be completed.

**Social Security and FERPA Statement**
It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

**Emergency Exits and Evacuation**
Everyone is required to exit the building when a fire alarm goes off. Follow your instructor’s directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

**Student Standards of Academic Conduct**
Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

i. “Cheating” includes, but is not limited to:
   - copying from another student’s test paper;
   - using, during a test, materials not authorized by the person giving the test;
   - failure to comply with instructions given by the person administering the test;
   - possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed “crib notes”.
   The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test;
   - using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test, test key, homework solution, or computer program;
   - collaborating with or seeking aid from another student during a test or other assignment without authority;
   - discussing the contents of an examination with another student who will take the examination;
   - divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructor has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student;
   - substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course-related assignment;
• paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program or information about an unadministered test, test key, homework solution or computer program;
• falsifying research data, laboratory reports, and/or other academic work offered for credit;
• taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and
• misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially.

ii. “Plagiarism” includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another's work and the submission of it as one's own academic work offered for credit.

iii. “Collusion” includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty.

iv. All written work that is submitted will be subject to review by plagiarism software.

**UT Tyler Resources for Students**

- UT Tyler Writing Center (903.565.5995), writingcenter@uttyler.edu
- UT Tyler Tutoring Center (903.565.5964), tutoring@uttyler.edu
- The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.
- UT Tyler Counseling Center (903.566.7254)