Overview

“It has no time limit. You can start whenever you want. You can change or stay the same, there are no rules to this thing. We can make the best of it or the worst of it. I hope you make the best of it. I hope you see things that startle you. I hope you feel things that you never felt before. I hope you meet people with a different point of view. I hope you live a life you’re proud of. And if you find you’re not, I hope you have the strength to start all over again.” The Curious Case of Benjamin Button

Goals

Aside from the specific learning outcomes listed below, I have three overarching goals for the students in the course.

1. It is my goal that students learn about themselves. “Be ye lamps unto yourself.” ~ Guatama Buddha
2. It is my goal that students learn Stephen Covey’s 7 Habits.
3. It is my goal that students apply the materials covered in their own roles as leaders. “In order to improve the mind, we ought less to learn than to contemplate” ~ Rene Descartes

Requirements

This course has five major requirements.

1. Participation: Students must participate in and out of class.
2. Journal: Students must complete all journaling assignments.
3. Write TED Leadership Position Papers.
4. Complete Covey Workbook
5. Create a Personal Mission Statement.

Evaluation

Each Student will be evaluated on the completion of the list course requirements.

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<th>Participation</th>
<th>Journaling</th>
<th>TED Briefing Papers</th>
<th>Covey Workbook</th>
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Materials


Covey, Stephen, Workbook of The 7 Habits of Highly Effective People. New York: Free Press.

Moleskine Classic Red Notebook, Ruled Large Hardcover ISBN-13: 978-8862930048 - Product Dimensions: 8.3 x 5.3 x 0.7 inches

Important Dates

July 9: First class meeting. We will meet face-to-face on Mondays, Wednesdays, and Thursdays of each week. Tuesdays and Fridays will be reading/online/video and project days.

August 8, 2012
Last face-to-face meeting.

August 5, 2012
Your complete Mission Statement posted to Blackboard.
**Students Rights and Responsibilities**: To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: http://www.uttyler.edu/wellness/rightsresponsibilities.php

**Grade Replacement/Forgiveness and Census Date Policies**: Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at http://www.uttyler.edu/registrar. Each semester’s Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

**Failure to file a Grade Replacement Contract** will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date is the deadline for many forms and enrollment actions that students need to be aware of. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a “W” grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
- Completing the process for tuition exemptions or waivers through Financial Aid

**State-Mandated Course Drop Policy**: Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

**Disability Services**: In accordance with federal law, a student requesting accommodation must provide documentation of his/her disability to the Disability Services counselor. If you have a disability, including a learning disability, for which you request an accommodation, please contact the Disability Services office in UC 3150, or call (903) 566-7079.

**Student Absence due to Religious Observance**: Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

**Student Absence for University-Sponsored Events and Activities**: If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

**Social Security and FERPA Statement**: It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

**Emergency Exits and Evacuation**: Everyone is required to exit the building when a fire alarm goes off. Follow your instructor’s directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not reenter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

Course Outline: Any changes to this schedule will be announced in class and will be posted to the course calendar and in Blackboard. We will not necessarily read book in the order they appear on the syllabus; please be sure you read the correct chapters in advance of the designated class dates.

While the professor may periodically remind students of upcoming scheduled events, it is your responsibility to be familiar with this schedule and any changes to it.