Syllabus

Course Information:

PSYC 1301 - Dual Credit

Online

Spring 2018

Instructor Information: Ashlee Braswell Coleman, M.A., LPC, NCC

Email address: abraswell@uttyler.edu (best way to contact me - I make every effort to be highly accessible to my students. I will respond within 24 hours M-F. If you have not heard from me within that time frame, please resend your email)

NOTE: A student at UT-Tyler is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Course Catalog Description: A survey of empirically based knowledge of behavior and mentation of individuals

Student Learning Outcomes

1. Critical Thinking Skills (includes creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information). Students will be able to apply their critical thinking skills throughout this class. Through lecture time, students are presented with published research studies from psychology and information on how to critically analyze them.

2. Communication Skills (includes effective development, interpretation and expression of ideas through written, oral and visual communication. Students will be able to apply their communication skills through expression of ideas from psychology during class lecture time.

3. Empirical and Quantitative Skills (includes the manipulation and analysis of numerical data or observable facts and results in informed conclusions). Students will be able to apply empirical quantitative skills that illustrate an understanding of the techniques and methods of psychology.

4. Social Responsibility (includes intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national and global communities) Although psychology is the study of individual characteristics, students are exposed to topics such as social psychology, in which interactions between people becomes the focus, including race relations and prejudice. Individual difference is explored in relation to both "nature and nurture," the latter including contextual
differences such as culture. Students will demonstrate an understanding of the factors which affect human interactions and relationships.

**Evaluation and Grading:**

Below you will find the specific category and the weight of that category.

- Chapter Tests (85%)
- Comprehensive Final Exam (15%)

Please note that grades are weighted by category. At any point during the semester you can do some simple math to figure out what your current grade is. Please see the example below:

- Student A has a Test average of 90 and estimates they will make an 80 on the final exam (since this is done at the end of the semester you will have to estimate here).
- Multiply your averages by the weights above then add each product for your final grade.
  - Tests Average: 90*.85= 76.5
  - Final Exam Estimate: 80*.15= 12

76.5+12=88.5

FINAL GRADE: 88.5%

**Teaching Strategies:**

Please make sure you have logged into Canvas and reviewed the informational messages explaining the workings of this course.

It is very important that you are reading each assigned chapter and taking notes on the provided PowerPoints. These notes will be your best tools to help you take your reading quizzes and prepare for the tests and final exam.

**Required Text, Materials/Supplies, and Related Readings:**

Your textbook is an “e-book”. You must have access to the eBook (REVEL) in order to complete assignments. Please make sure you have purchased the access code by the first day of class. In case you have any difficulties getting access to your eBook, you can start a free 2-week trial. That way you won’t get behind.
This e-book allows you access to a multi-sensory approach to learning this content. You can read the chapters on your own, pop in your ear buds and have it read to you, have it read over Bluetooth in your car, etc. Please take a little time and explore the Revel program for our textbook. I really think you will like it.

**REVEL for Psychology**

Saundra K. Ciccarelli, *Gulf Coast Community College*
J. Noland White, *Georgia College & State University*

ISBN-10: 0134623703

In addition to the text, **you are also required to have access to a working computer and reliable Internet connection for this course**. Computer problems, Internet connectivity problems, etc. **will not be substantial reasons for making up assignments.** If you have issues with Canvas or Revel, you should contact the appropriate IT support, not your instructor, for help with the problem. If you have documentation from IT that the problems you encountered were related to Canvas or Revel, you may email that to me and we will discuss how you can make up your assignment. **Again, note, that computer and Internet problems not related to Canvas or Revel and documented by their respective IT departments will not be reasons for extended time or reassessment of your tests.**

**Course Policies**

**What if I miss a test?**

**TESTS:** If you miss a test for an excused reason (doctor’s documented illness, death/funeral, evacuation for natural disaster, University related activity, or religious observance), I may permit you to retake the test. **You will be required to provide an acceptable form of documentation for missing the scheduled test before missing the test unless it is related to illness.** That documentation must be submitted via email within 48 hours of missing the test. Please email to abraswell@uttler.edu.
TESTS (85%): Each test is approximately 75 questions and is administered on Canvas. Your score is converted to a percentage. There is an equal representation of each chapter on each test. You will have 1 hour and 15 minutes to complete the test. Instructor reserves the right to change the test dates and will notify the class via a Canvas announcement should test dates be changed.

Ch. 1-3: 2/6
Ch. 4-6: 2/27
Ch. 7-9: 3/27
Ch. 10,12-13:4/12
Ch. 14-15: 4/26

COMPREHENSIVE FINAL EXAM (15%): The comprehensive final exam has about 150 questions. About 10 questions are chosen from each chapter.

It will only be administered on the date assigned. I am not allowed to move the final exam nor am I allowed to administer the exam at an earlier date. The registrar’s office sets the final exam schedule.

Note that when you take your tests and quizzes, your computer will be “locked down” so that you are unable to access any other screens while taking the test. Use of your notes, text, etc. is considered academic dishonesty. If academic dishonesty is suspected, it will be investigated and reported. If you are the student signed up in the course, you are expected to complete all of your assignments in this course. No one else is permitted to complete this course for you.

Extra Credit Opportunity

READING QUIZZES and dates for reading (administered online through REVEL) are listed below. Quizzes open one week prior to the due date listed below. Make sure you complete the quiz by the due date.

Feel free to use your notes to take these quizzes. These quizzes are meant to help you prepare for the tests. You are also allowed 3 attempts on the quiz questions. You will not earn as many points the more attempts you make, however this gives you an extra opportunity to redeem yourself if you miss some questions the first attempt.

Quizzes must be completed by 11:59pm on the last date that they are open.

Ch. 1: 1/16-1/21- Note that this week you will have 2 chapters due, please plan accordingly.

Ch. 2: 1/16-1/21- Note that this week you will have 2 chapters due, please plan accordingly.
Ch. 3: 1/22-1/28
Ch. 4: 1/29-2/4
Ch. 5: 2/5-2/11
Ch. 6: 2/12-2/18
Ch. 7: 2/19-2/25
Ch. 8: 2/26-3/4
Ch. 9: 3/6-3/11

*Spring Break 3/12-17*

Ch 10: 3/12-3/25

Note that we skip Ch. 11

Ch. 12: 3/26-4/1
Ch. 13: 4/2-4/8
Ch. 14: 4/9-4/15
Ch. 15: 4/16-4/22

At the end of the semester, your quizzes will be averaged and multiplied by 3%. This is your extra credit.

**University Policies:**
UT Tyler Honor Code:

Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

Students Rights and Responsibilities:

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: http://www.uttyler.edu/wellness/rightsresponsibilities.php

Campus Carry:

We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at http://www.uttyler.edu/about/campus-carry/index.php

UT Tyler a Tobacco-Free University:

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors.

Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products.

There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit www.uttyler.edu/tobacco-free.

Grade Replacement/Forgiveness and Census Date Policies:

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated.) Grade Replacement Contracts are available in the Enrollment Services Center or at http://www.uttyler.edu/registrar. Each semester’s Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.
The Census Date is the deadline for many forms and enrollment actions of which students need to be aware. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a "W" grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
- Completing the process for tuition exemptions or waivers through Financial Aid

State-Mandated Course Drop Policy:

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

Disability/Accessibility Services:

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University of Tyler at Texas offers accommodations to students with learning, physical and/or psychological disabilities. If you have a disability, including non-visible a diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or you have a history of modifications or accommodations in a previous educational environment, you are encouraged to visit https://hood.accessiblelearning.com/UTTyler and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with Cynthia Lowery, Assistant Director Student Services/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at http://www.uttyler.edu/disabilityservices, the SAR office located in the University Center, # 3150 or call 903.566.7079.

Student Absence due to Religious Observance:

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester. Revised 05/17
Student Absence for University-Sponsored Events and Activities:

If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Social Security and FERPA Statement:

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

Emergency Exits and Evacuation:

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor’s directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

Student Standards of Academic Conduct:

Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

1. “Cheating” includes, but is not limited to:

   - copying from another student’s test paper;
   - using, during a test, materials not authorized by the person giving the test; failure to comply with instructions given by the person administering the test;
   - possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed “crib notes”. The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test;
   - using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test, test key, homework solution, or computer program;
   - collaborating with or seeking aid from another student during a test or other assignment without authority;
   - discussing the contents of an examination with another student who will take the examination;
• divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructors has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student;
• substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course-related assignment;
• paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program or information about an unadministered test, test key, home solution or computer program;
• falsifying research data, laboratory reports, and/or other academic work offered for credit;
• taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and
• misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially.

1. “Plagiarism” includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another’s work and the submission of it as one’s own academic work offered for credit.

iii. “Collusion” includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty.

1. All written work that is submitted will be subject to review by SafeAssignTM, available on Canvas.

UT Tyler Resources for Students:

• UT Tyler Writing Center (903.565.5995), writingcenter@uttyler.edu
• UT Tyler Tutoring Center (903.565.5964), tutoring@uttyler.edu
• The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.
• UT Tyler Counseling Center (903.566.7254)

CEP Vision and Mission and Program Standards:

Vision: The College of Education and Psychology is nationally recognized and respected for its academic programs and opportunities. It is a center of academic excellence, scholarly inquiry, and public service. The College prepares leaders to meet the critical challenges of the 21st Century, to make significant contributions to local and global communities, and to work toward individual and cultural equity.
Mission: The mission of the College of Education and Psychology is to provide a positive environment that fosters the acquisition of knowledge and skills. The mission is individually and collectively realized through a community of scholars that contribute to knowledge through scholarly inquiry; organizes knowledge for application, understanding, and communication; and provides leadership and service. Additionally, the College is committed to affirming and promoting global perspectives, cultural diversity, and respect for individual differences as a means of enhancing learning, service, and scholarship.