

Undergraduate Transient Form

THE UNIVERSITY OF TEXAS AT TYLER

This form must be submitted to the One-Stop Service Center (STE 230).

Student ID Number: _____ Student Name: _____

Phone Number: _____ Date: _____ Major: _____

Address: _____

Enrollment and Graduation Information:

- | | |
|--|---|
| <ul style="list-style-type: none"> ▪ Indicate which semester this form being completed for. ▪ How many hours do you plan to take at UT Tyler this semester? ▪ How many transient hours do you plan to take this semester? ▪ How many total hours do you plan to take this semester? ▪ Do you plan to graduate at the end of this semester? | Year: _____ <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer
Hours: _____
Hours: _____
Hours: _____
Yes <input type="checkbox"/> No <input type="checkbox"/> |
|--|---|

Student Responsibility and GPA Information:

By signing below, students certify they have read and understand each of the following points.

- A Concurrent Enrollment Agreement must be completed with the [UT Tyler Office of Financial Aid](#), in addition to this form, if any adjustments to your awards through that office are requested in association with your transient enrollments.
- Transfer courses do not calculate into the UT Tyler GPA, and are ineligible for use as part of a Grade Replacement Contract.
- Students must arrange for official transcripts for all coursework listed below to be sent to the UT Tyler Office of Admissions.
- **Students applying for graduation must submit official transcripts for all course(s) listed below no later than thirty (30) calendar days following the official degree conferral date. Per policy, failure to do so will result in denial of graduation. Check the Office of the Registrar's Degree Postings website for specific dates.**

Transient Institution: _____

(College or University other than UT Tyler where student is enrolling)

City: _____ State: _____

Prefix and Number Ex: MATH 2413	Title Ex: Calculus I	Credit Hours Ex: 4 hrs.	ADVISORS: Initial beside why course is being taken:	OFFICE USE ONLY
			_____ Core _____ Major Requirement Other: _____ <small style="text-align: center;">Please Specify</small>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Start Date:			_____ Core _____ Major Requirement Other: _____ <small style="text-align: center;">Please Specify</small>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Start Date:			_____ Core _____ Major Requirement Other: _____ <small style="text-align: center;">Please Specify</small>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Start Date:			_____ Core _____ Major Requirement Other: _____ <small style="text-align: center;">Please Specify</small>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Start Date:			_____ Core _____ Major Requirement Other: _____ <small style="text-align: center;">Please Specify</small>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied

Student's Signature/PIN

Date

Advisor's Signature

*(Required for **all** transient courses)*

Date

Athletic Advisor's Signature

*(Required for **all** student athletes with transient courses)*

Date

Executive Director for Academic Success

*(Required for **all** core requirements)*

Date

Chair's Signature

*(Required for **all** major requirements)*

Date

Dean's Signature

*(Required when **total** credit hours are greater than 18)*

Date

Office of the Registrar Use Only: Student Account _____ Service Indicator _____

Notice about Information Laws and Practices

With few exceptions, you are entitled on your request to be informed about the information The University of Texas at Tyler collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review the information. Under Section 559.004 of the Texas Government Code, you are entitled to have The University of Texas at Tyler correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in The University of Texas System Business Procedures Memorandum 32. The information that The University of Texas at Tyler collects will be retained and maintained as required by Texas records retention laws (Section 441.180 et seq. of the Texas Government Code) and rules. Different types of information are kept for different periods of time.