**Internal Grant Suggested Biosketch Guidance and Template**

A biographical sketch (limited to three pages) is required for everyone identified as a PI or co-PI on an internal grant proposal. Do not submit any personal information in the biographical sketch.

**NAME**:

**POSITION TITLE**:

**PRIMARY ORGANIZATION**:

**PROFESSIONAL PREPARATION**

A list of the individual’s undergraduate and graduate education and postdoctoral training (including location) as indicated below (add rows to table as needed):

|  |  |  |  |
| --- | --- | --- | --- |
| Institution(s) and Location | Degree | Receipt Date  (MM/YYYY) | Field of Study |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**APPOINTMENTS AND POSITIONS**

A list, in reverse chronological order, of all the individual’s academic/professional appointments beginning with the current appointment. Add rows to table as needed.

Example:

|  |  |
| --- | --- |
| 2018 - | Assistant Professor of English, The University of Texas at Tyler, Tyler, Texas |
| 2016 - 2018 | Adjunct Professor of English, The University of Texas at Tyler, Tyler, Texas |
| 2014 - 2016 | Lecturer of English, Tyler Junior College, Tyler, Texas |
|  |  |

**PRODUCTS** (up to ten peer-reviewed items of research, scholarship, or creative activities)

Each product must include full citation information (where applicable and practicable).

**CURRENT RESEARCH, SCHOLARSHIP OR CREATIVE ACTIVITIES**

A short paragraph describing current research, scholarship, or creative activities.

**PREVIOUS AND CURRENT GRANT AWARDS**

Include both external and internal funding.