

Internal Grants Program

Final Report Template

# The Internal Grants Program *Final Grant Report* is a tool for measuring the achievements of the projects that the Office of Research and Scholarship, the Office of Academic Affairs, and the President’s Office support. Please fill out this form and attach a two-page report that describes the outcome(s) of the project, including rationale, objectives, methods, and results. List any publications, presentation, and other deliverables that resulted from the project. Indicate plans for submission of grant proposals to external agencies and organizations based on the results of this proposal.

**Name of the PI:** Click or tap here to enter text.

**PI Email:** Click or tap here to enter text.

**PI Department:** Click or tap here to enter text.

**Co-PI Names (if applicable):** Click or tap here to enter text.

**Internal Grant Category Awarded:** (select only one):

Presidential Interdisciplinary Grant

New Faculty Grant

Bridge Grant

Undergraduate Research Grant

East Texas Grant

Presidential Staff Grant

**Project Title:** Click or tap here to enter text.

**Project Beginning Date:** Click or tap here to enter text.

**Project Ending Date:** Click or tap here to enter text.

**Award Amount:** $Click or tap here to enter text.

**Amount Spent:** $Click or tap here to enter text.

**Number of Graduate Students Supported by the Award:** Click or tap here to enter text.

**Number of Undergraduate Students Supported by the Award:** Click or tap here to enter text.

Signature of PI Date

Signature of Department Chair Date