

# THE UNIVERSITY OF TEXAS AT TYLER

## Academic Calendar

### 2023-2024

This Academic Calendar lists official dates for all academic sessions within the Fall 2023, Spring 2024, and Summer 2024 semesters. **This calendar is applicable to all campuses of UT Tyler.** Information on dates related to key Financial Aid dates, refunds, and specific final exam dates are hosted separately; see the links below.

- Refunds: <https://www.uttyler.edu/cashiers/refund/>
- Financial Aid: <https://www.uttyler.edu/financialaid/calendar/>
- Final Exams: <https://www.uttyler.edu/schedule/files/final-exam-schedule.pdf>

Expanded definitions and context are provided below for several key terms used within the Academic Calendar:

- **Census Date:**
  - This is the final date for many enrollment-related actions, including adding new courses, changing sections, or dropping courses without incurring grades of “W” or “Q”. Census is also the second drop for non-payment date each academic session. See the [Office of the Registrar website](#) for additional details.
- **Last day to withdraw from one or more courses:**
  - This is the final date students are eligible to withdraw from courses for grades of “W” or “Q”. After this date students can no longer formally drop/withdraw from courses and will receive grades based upon the work completed if they choose to discontinue attendance.
- **Priority filing date for graduation:**
  - This is the date students are encouraged to file for graduation by so their applications can be reviewed prior of the start of their final semester of enrollment. This date falls two weeks after enrollment has opened for the term.
- **Final filing deadline for graduation:**
  - This is the final date applications for graduation are accepted for the term; the application closes automatically at 11:59PM CST. Students who do not file their applications by this deadline are deferred to apply for graduation in the next available semester.
- **Deadline to resolve outstanding items for graduation:**
  - Per the Verification of Degree policy, this is the final date by which all graduation requirements (e.g., grades of incomplete, transcripts from other institutions) must be finalized. If the requirements have not been verified by this date, the student will be denied graduation and must re-file for graduation subject to the filing for graduation guidelines.

Certain important dates on the left-hand calendar portion are highlighted to indicate why they are significant to students and/or faculty and staff. The coloring of these highlights is explained below:

Color	Significance
Green	First day of an academic session
Yellow	Final day of an academic session
Red	Due dates and/or deadlines
Orange	University is closed or on skeleton workforce
Blue	General important dates, including first dates for enrollment or graduation applications

# THE UNIVERSITY OF TEXAS AT TYLER

## Tentative Holiday Schedule

### 2023-2024

Date	Day	Holiday	University Status
September 4, 2023	Monday	Labor Day	Closed
November 23, 2023	Thursday	Thanksgiving Day	Closed
November 24, 2023	Friday	Day after Thanksgiving	Closed
December 25, 2023	Monday	Christmas Day	Closed
January 1, 2024	Monday	New Year's Day	Closed
January 15, 2024	Monday	Martin Luther King, Jr. Day	Closed
March 11-16, 2024	Mon-Sat	Spring Break	Offices Open
May 27, 2024	Monday	Memorial Day	Closed
June 19, 2024	Wednesday	Juneteenth/Emancipation Day	Closed
July 4, 2024	Thursday	Independence Day	Closed
<b><i>Refer to the university website for holiday updates</i></b>			

### **Holiday Leave**

Employees appointed to work at least 20 hours per week for a period of at least 4.5 continuous months are eligible for holiday leave. Faculty must be appointed for at least 50% time for at least 4.5 continuous months to be eligible. Students employed in positions which require student status as a condition of employment, are not eligible for paid holiday leave.

The Texas legislature determines the number of holidays observed by all state agencies and institutions of higher education. The total number of holidays consists of various national and state holidays. Institutions of higher education are granted flexibility to establish their own schedules. The university observes the same number of holidays as other state agencies though the schedules may differ.

### **Floating Holidays**

To align policies for all UT Tyler employees, four (4) floating holidays (32 hours) will be awarded for FY 2023-2024. These floating holidays may be used any time during the fiscal year, with department leader approval. Floating holidays that are not used on or before the end of the current fiscal year (August 31, 2024) will be forfeited. Floating holiday hours will not be paid when an employee leaves employment.

### **Winter Break**

Winter break is observed between Tuesday, December 26, 2023, through Friday, December 29, 2023. Academic employees who wish to observe this break may use their floating holiday allotment during this time, with department leader approval.

### **Religious Holidays**

It is the policy of UT Tyler to provide reasonable accommodation to employees who wish to observe a religious holiday that occurs on a day the University is scheduled to be open. Employees who wish to observe a religious holiday or holy day should refer to the policy.

## Fall Semester 2023 – School of Nursing 15-Week Session

AUGUST 2023							AUGUST	
S	M	T	W	T	F	S	14	First Day for Faculty
		1	2	3	4	5	18	Opening Convocation New Student Convocation
6	7	8	9	10	11	12	23	Payment Deadline, 5:00PM CST
13	14	15	16	17	18	19	24	Classes begin for 15-Week session
20	21	22	23	24	25	26	30	First drop for non-payment
27	28	29	30	31				
SEPTEMBER 2023							SEPTEMBER	
S	M	T	W	T	F	S	4	Labor Day holiday: all offices closed; no classes held
					1	2	6	Census Date Second drop for non-payment
3	4	5	6	7	8	9	11	Deadline to resolve outstanding items for Summer 2023 graduation
10	11	12	13	14	15	16	15	First Day to File for Summer 2024 Graduation
17	18	19	20	21	22	23	18	Third drop for non-payment
24	25	26	27	28	29	30	25	Mid-Term Grade Rosters Open
OCTOBER 2023							OCTOBER	
S	M	T	W	T	F	S	1	Final Filing Deadline for Fall 2023 Graduation
1	2	3	4	5	6	7	6	Textbook orders due from Faculty for Spring 2024
8	9	10	11	12	13	14	16	Last Day to enter Mid-Term Grades
15	16	17	18	19	20	21		
22	23	24	25	26	27	28		
29	30	31						
NOVEMBER 2023							NOVEMBER	
S	M	T	W	T	F	S	1	Registration for Spring 2024 begins for graduate/senior/Presidential Fellow/Honors/SI Leader/NCAA students
			1	2	3	4	2	Registration for Spring 2024 begins for juniors
5	6	7	8	9	10	11	3	Registration for Spring 2024 begins for sophomores
12	13	14	15	16	17	18	4	Registration for Spring 2024 begins for freshmen
19	20	21	22	23	24	25		Last Day to Withdraw from one or more 15-Week courses
26	27	28	29	30			6	Last day to schedule thesis or dissertation defense for Fall 2023 Graduation
							17	Last day to submit completed thesis or dissertation for Fall 2023 Graduation
							20-24	Thanksgiving holidays for faculty and students
							23-24	Thanksgiving holidays for staff, all offices closed
DECEMBER 2023							DECEMBER	
S	M	T	W	T	F	S	4-9	Final exams for 15-Week session
					1	2	5	Final grade rosters open for 15-Week session
3	4	5	6	7	8	9	9	End of 15-Week session
10	11	12	13	14	15	16	8-9	Fall Commencement
17	18	19	20	21	22	23	12	Final 14-Week grades due in Faculty Center by 12:00PM CST
24	25	26	27	28	29	30	25	Christmas Day, all offices closed
31							26-29	Winter Break for Students ( <i>refer to university website for updates</i> )

## Fall Semester 2023 – School of Nursing Flex Sessions

AUGUST 2023							AUGUST	
S	M	T	W	T	F	S	14	First Day for Faculty
		1	2	3	4	5	18	Opening Convocation New Student Convocation
6	7	8	9	10	11	12	23	First Flex Session Payment Deadline, 5:00PM CST
13	14	15	16	17	18	19	24	Classes begin for First Flex Session
20	21	22	23	24	25	26	28	First drop for non-payment
27	28	29	30	31			30	Census Date Second drop for non-payment
SEPTEMBER 2023							SEPTEMBER	
S	M	T	W	T	F	S	4	Labor Day holiday: all offices closed; no classes held
					1	2	5	Third drop for non-payment for First Flex Session
3	4	5	6	7	8	9	6	Mid-Term Grade Rosters Open for First Flex Session
10	11	12	13	14	15	16	11	Deadline to resolve outstanding items for Summer 2023 graduation
17	18	19	20	21	22	23	13	Last Day to enter Mid-Term Grades for First Flex Session
24	25	26	27	28	29	30	15	First Day to File for Summer 2024 Graduation
							27	Last day to withdraw from one or more courses for First Flex Session
OCTOBER 2023							OCTOBER	
S	M	T	W	T	F	S	1	Final Filing Deadline for Fall 2023 Graduation
1	2	3	4	5	6	7	6	Textbook orders due from Faculty for Spring 2024
8	9	10	11	12	13	14	10	Final grade rosters open for First Flex Session
15	16	17	18	19	20	21	13	Second Flex Session Payment Deadline, 5:00PM CST
22	23	24	25	26	27	28	14	Final Exams, end of First Flex Session
29	30	31					16	Classes begin for Second Flex Session
							17	Final grades due in Faculty Center by 12:00PM CST for First Flex Sess.
							18	First drop for non-payment
							20	Census Date for Second Flex Session; Second drop for non-payment.
							26	Third drop for non-payment for Second Flex Session
NOVEMBER 2022							NOVEMBER	
S	M	T	W	T	F	S	1	Registration for Spring 2024 begins for graduate/senior/Presidential Fellow/Honors/SI Leader/NCAA students
			1	2	3	4		Mid-Term Grade Rosters Open for Second 7-Week Session
5	6	7	8	9	10	11	2	Registration for Spring 2024 begins for juniors
12	13	14	15	16	17	18	3	Registration for Spring 2024 begins for sophomores
19	20	21	22	23	24	25	4	Registration for Spring 2024 begins for freshmen
26	27	28	29	30			6	Last day to schedule thesis or dissertation defense for Fall 2023 Graduation
							8	Last Day to enter Mid-Term Grades for Second 7-Week Session
							17	Last Day to submit completed Thesis or Dissertation for Fall 2023 Graduation
							20-24	Thanksgiving holidays for faculty and students
							20	Last day to withdraw from one or more courses for Second Flex Session
							23-24	Thanksgiving holidays for staff, all offices closed

DECEMBER							DECEMBER						
DECEMBER 2023							<b>5</b> Final grade rosters open for Second 7-Week Session <b>9</b> Final Exams, end of Second 7-Week Session <b>8-9</b> Fall Commencement <b>12</b> Final grades due in Faculty Center by 12:00PM CST for Second 7-Week Session <b>25</b> Christmas Day, all offices closed <b>26-29</b> Winter Break for students ( <i>refer to university website for updates</i> )						
S	M	T	W	T	F	S							
					1	2							
3	4	5	6	7	8	9							
10	11	12	13	14	15	16							
17	18	19	20	21	22	23							
24	25	26	27	28	29	30							
31													

## Spring Semester 2024 – School of Nursing 15-Week Session

JANUARY 2024							JANUARY	
S	M	T	W	T	F	S	1	New Year's Day, all offices closed
	1	2	3	4	5	6	2	First Day to File for Fall 2024 Graduation
7	8	9	10	11	12	13	8	Deadline to resolve outstanding items for Fall 2023 graduation
14	15	16	17	18	19	20	10	Payment Deadline, 5:00PM CST
21	22	23	24	25	26	27	11	Classes Begin for 15-Week session
28	29	30	31				15	Martin Luther King, Jr. Holiday, all offices closed, no classes
							18	First drop for non-payment.
							24	Census Date
FEBRUARY 2024							FEBRUARY	
S	M	T	W	T	F	S	1	Registration for Summer 2024 begins.
				1	2	3	5	Second drop for non-payment.
4	5	6	7	8	9	10	12	Mid-Term Grade Rosters Open
11	12	13	14	15	16	17		
18	19	20	21	22	23	24		
25	26	27	28	29				
MARCH 2024							MARCH	
S	M	T	W	T	F	S	1	Final Filing Deadline for Spring 2024 Graduation
					1	2	4	Last Day to enter Mid-Term Grades
3	4	5	6	7	8	9	11-15	Spring break for faculty and students
10	11	12	13	14	15	16	16	Textbook orders due from Faculty for Summer and Fall 2024
17	18	19	20	21	22	23	23	Last day to withdraw from one or more 15-Week courses
24	25	26	27	28	29	30		
31								
APRIL 2024							APRIL	
S	M	T	W	T	F	S	1	Registration for Fall 2024 begins for graduate/senior/Presidential Fellow/Honors/SI Leader/NCAA students.
	1	2	3	4	5	6		Last day to schedule thesis or dissertation defense for Spring 2024 Graduation
7	8	9	10	11	12	13	2	Registration for Fall 2023 begins for juniors
14	15	16	17	18	19	20	3	Registration for Fall 2023 begins for sophomores
21	22	23	24	25	26	27	4	Registration for Fall 2023 begins for freshmen
28	29	30					15	Last day to submit completed thesis or dissertation for Spring 2024 Graduation
							22-26	Final exams; held during last class meeting
							23	Final grade rosters open for 15-Week session
							27	End of School of Nursing 15-Week session
							30	Final 15-Week grades due in Faculty Center by 12:00PM CST



**APRIL****APRIL 2024**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- 1** Registration for Fall 2024 begins for graduate/senior/Presidential Fellow/Honors/SI Leader/NCAA students.  
Last day to schedule thesis or dissertation defense for Spring 2024 Graduation
- 2** Registration for Fall 2024 begins for juniors
- 3** Registration for Fall 2024 begins for sophomores.  
Last Day to enter Mid-Term Grades
- 4** Registration for Fall 2024 begins for freshmen
- 8** Last day to withdraw from one or more Second Flex Session courses
- 15** Last day to submit completed thesis or dissertation for Spring 2024 Graduation  
Priority Filing Date for Fall 2024 Graduation
- 23** Final grade rosters open for Second 7-Week session
- 27** Final exams, end of Second Flex session
- 30** Final grades due in Faculty Center by 12:00PM CST for Second 7-Week Session

**MAY****MAY 2024**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	12	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 3-4** Spring Commencement
- 27** Memorial Day holiday: all offices closed; no classes held

**Summer Semester 2024 – School of Nursing 14-Week Session****MAY****MAY 2024**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 10** Payment Deadline, 5:00PM CST
- 13** Classes begin
- 21** First drop for non-payment.
- 27** Memorial Day holiday, all offices closed, no classes held
- 28** Census Date

**JUNE****JUNE 2024**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- 1** First Day to File for Spring 2025 Graduation
- 3** Deadline to resolve outstanding items for Spring 2024 graduation
- 5** Second drop for non-payment.
- 15** Final Filing Deadline for Summer 2024 Graduation
- 17** Mid-Term Grade Rosters Open
- 19** Juneteenth/Emancipation holiday: all offices closed; no classes held



**JULY****JULY 2024**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 1** Last day to schedule thesis or dissertation defense for Summer 2024 Graduation
- 4** Independence Day Holiday, all offices closed, no classes held
- 8** Last Day to enter Mid-Term Grades
- 15** Last day to submit completed thesis or dissertation for Summer 2024 Graduation
- 16** Last day to withdraw from one or more courses

**AUGUST****AUGUST 2023**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 12-17** Final exams; held during final class meeting
- 13** Final grade rosters open
- 17** Summer Commencement  
End of 14-Week Session
- 20** Final grades due in Faculty Center by 12:00PM CST

**Summer Semester 2024 – School of Nursing Flex Sessions****MAY****MAY 2024**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 10** First Flex Session Payment Deadline, 5:00PM CST
- 13** Classes begin for First 7-Week session
- 15** First drop for non-payment for First Flex Session
- 17** Census Date for First Flex Session
- 23** Second drop for non-payment for First Flex Session
- 27** Memorial Day holiday, all offices closed, no classes held

**JUNE****JUNE 2024**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- 1** First Day to File for Spring 2025 Graduation
- 3** Deadline to resolve outstanding items for Spring 2024 graduation
- 14** Last day to withdraw from one or more First Flex Session courses
- 15** Final Filing Deadline for Summer 2024 Graduation
- 19** Juneteenth/Emancipation holiday: all offices closed; no classes held
- 25** Final grade rosters open for First Flex session
- 28** Second Flex Session Payment Deadline, 5:00PM CST
- 29** Final exams, End of First Flex session

**JULY****JULY 2024**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 1** Classes begin for Second Flex session  
Last day to schedule thesis or dissertation defense for Summer 2024 Graduation
- 2** Final grades due in Faculty Center by 12:00PM CST for First Flex Session
- 3** First drop for non-payment for Second Flex Session
- 4** Independence Day Holiday, all offices closed, no classes held
- 8** Census Date for Second Flex Session
- 15** Second drop for non-payment for Second Flex Session  
Last day to submit completed thesis or dissertation for Summer 2024 Graduation



AUGUST 2024							AUGUST	
S	M	T	W	T	F	S	<b>2</b> Last day to withdraw from one or more Second Flex Session courses <b>13</b> Final grade rosters open for Second Flex Session <b>17</b> Summer Commencement Final exams, End of Second Flex Session <b>20</b> Final grades due in Faculty Center by 12:00PM CST for Second Flex Session	
				1	2	3		
4	5	6	7	8	9	10		
11	12	13	14	15	16	17		
18	19	20	21	22	23	24		
25	26	27	28	29	30	31		