

JUDICIAL AFFAIRS 2015-2016 ANNUAL REPORT

Office Mission Statement: UT Tyler Student Conduct's mission is to promote student responsibility and academic integrity. We will fulfill this mission by: Educating students regarding their rights and obligations as members of the UT Tyler community, developing and disseminating the code of conduct so that it is clear and accessible, administering the conduct process fairly and professionally, and providing resources to faculty, staff and students regarding conduct.

Learning/Service Outcomes (from TracDat)

	Outcome Name & Category (learning/service)	Description
1	Safe Campus Environment (Service)	Ensure a safe and positive campus environment that promotes student learning and development.
2	Academic Integrity (Service)	Serve as a resource for academic integrity issues across campus and actively promote academic integrity awareness for faculty and students.
3	Learning coping skills and implications (Learning)	Students will be able to show an increase in their awareness of the outcomes of their actions, and will show a lower incidence of recidivism.
4	Proficiency in communication skills (Learning)	Students will be able to write papers or projects that have fewer than 5 grammar or spelling errors, and follow a reasonable train of thought
5	Honesty and integrity (Learning)	Students will be able to articulate why academic integrity is important, and will be able to articulate the potential impact of academic misconduct on themselves, on others, and the community.

Goals or Objectives (from annual reviews or as discussed with supervisor)

	Goal or Objective Name	Description
A	Recruit and train hearing officers	
B	Educational materials	Created and implement proactive education materials and programs for students regarding student conduct and civility (e.g.: sexual harassment, academic integrity, anti-bullying)
C	Web page	Update all webpages for consistency with departmental changes and new UT Tyler website.
D	Educational materials – faculty	Create and implement educational materials, outreach, and programs specific to faculty (e.g. adjudicating academic integrity, classroom disruption)
E	Assessment	Implement solid, measurable assessment for Judicial Learning Outcomes

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 Updated for Fall 2015: 1.11.16
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Programs & Collaborations (on-campus & off-campus; include both other organizations or department events you supported and orgs/departments that supported your programs)

Date	Time	Location	Program Title & description	Collaborating departments or orgs. (if applicable)	Outcome goal or objective	Attendance	Target Audience	Marketing	Feedback/Evaluation
8/17	9 AM	UC Theater	RA Fall training	Residence Life	Train RAs on conduct process, policies, Title IX and Clery	~30	Resident assistant	n/a	The average score on the conduct pretest was 20.1%, and the average on the post test was 93.8%. The average on the Title IX/Clery pretest was 81.6%, and the average on the post test was 105.4%
8/17	2:30 PM	UC Theater	Athlete Orientation (Fall sports)	Athletics	Train athletes on conduct process and policies	~115	Student athletes	n/a	n/a
8/23	1:30 PM	UC Theater	Athlete Orientation (all others)	Athletics	Train athletes on conduct process and policies	~235	Student athletes	n/a	n/a
9/1	11 AM	UC 3320	Meeting with Dr. Vance Vaughn ahead of 10/23 meeting	Faculty Senate	Review conduct numbers, academic	1	Faculty senate	n/a	n/a

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					misconduct and Title IX				
9/9	5 PM	Ballroom	Greek Life New Member Orientation	Greek Life	Train new members on hazing and conduct	120	New members of Greek organizations	n/a	One of the evaluations specifically requested bringing this program back in the future.
10/23	2 PM	ADM 301	Faculty Senate report	Faculty Senate		~35	Faculty senate	n/a	I got a lot of questions during and after my presentation, and heard back from Dr. Ross and another professor that they appreciated the information and want to make it a regular feature.
1/13	9 AM	ADM 127	RA spring training	Residence Life	Train RAs on conduct and policies.	~30	Resident Assistant	n/a	
4/9	11:4 5 AM	HPC Gym	Spring Preview Day	Admissions	Meet and interact with prospective students	~2 or 3	Prospective students and their families	n/a	There was very little interest in us. We need something to draw attention and to be more engaging with the guests!
6/9	5:25 PM	UC Food Court	New Student Orientation Showcase	New Student Programs	Meet and interact	~ 20 to 30	New Students	n/a	We used the dice game to draw attention to our table – we had

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					with new students.		and Their Families		great feedback from our students and families who came by.
6/10	11 AM	UC Theater	New Student Orientation Conduct Session	New Student Programs	Train new students on conduct process	~130	New Students	n/a	We added the dice game to this presentation and got good feedback from it – it was more interactive than our previous presentations.
6/16	5:25 PM	UC Food Court	New Student Orientation Showcase	New Student Programs	Meet and interact with new students.		New Students and Their Families	n/a	
6/17	11 AM	UC Theater	New Student Orientation	New Student Programs	Train new students on conduct process		New Students	n/a	
6/23	5:25 PM	UC Food Court	New Student Orientation Showcase	New Student Programs	Meet and interact with new students.	~ 20 to 30	New Students and Their Families	n/a	
6/24	11 AM	UC Theater	New Student Orientation	New Student Programs	Train new students on conduct process	~130	New Students	n/a	
7/7	5:25 PM	UC Food Court	New Student Orientation Showcase	New Student Programs	Meet and	~20 to 30	New Students	n/a	

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					interact with new students.		and Their Families		
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Electronic Communication, Marketing & Engagement

Type/Format	Date	# reached (if known)	URL	Topic(s) covered/description

Awards/Recognitions (received by individual staff members, department, office or given by department, office)

Award Title	Awarding organization	Recipient(s)	Date	Location	Description

Professional Development & Memberships (include individual & institutional memberships, continuing ed. classes, webinars, seminars, conferences, etc.)

Staff Member(s)/Department	Effective Dates or Event Date	Location	Sponsor	Description	Benefits to University
Department	6/2015 – 6/2016		ASCA	National organization with training, resources, and best practices for student conduct.	Access to listserv, training conference, and weekly law and policy review.
Department	Full year membership, likely 6/2015 – 6/2016		NaBITA	National organization with training, resources, and best practices for behavior intervention teams.	Access to reports, whitepapers, listserv, and best practices training.
Department	Full year membership, likely 6/2015 – 6/2016		ATIXA	National organization with training, resources, and best practices for Title IX compliance.	Access to reports, whitepapers, listserv, and best practices training.

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Professional Certifications (include all courses and recertifying classes required)

Staff Member(s)/Department	Effective Dates	Event Date	Location	Certifying Agency	Description
David Hill		7/20 – 7/23/15	Indianapolis IN	ASCA	Sexual Misconduct Compliance Challenges for Campus Administrators
Toby Wilkerson		7/20 – 7/23/15	Indianapolis IN	ASCA	Foundations of Professional Practice
David Hill		6/13 – 6/16	Berkeley, CA	ASCA	Trauma Informed Investigation and Adjudication of Sexual Assault Incidents
Toby Wilkerson		6/13 – 6/16	Berkeley, CA	ASCA	Student Conduct Director or Aspiring Director
Morgan Leever		6/26 – 6/30	Las Vegas, NV	MAXIENT	Training in new database functions and processes. Training in new ways to manage information flow.

For 2016-2017 (briefly detail any NEW goals, objectives, programs, outcomes or plans for the 2015-2016 academic year)

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Custom Section (add below any custom information to further detail your year. This may include satisfaction survey results, number of appointments or consultations, departmental or office goals, community outreach projects, etc.)

Over 360 incident reports were generated this year. Our office processed 253 conduct cases involving 660 people. The comparison of original numbers shows at least a 21.55% reduction in time getting the summons out (10.8 days to 8.3). Incident to report showed a 47.7% reduction (8.04 days to 4.2). The control numbers show even better improvement. We saw incident to summons time reduce by 46.97% (6.6 days to 3.5). Incident to case creation time dropped by 80.75% (2.39 days to .46 day).

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	Days - Incident to Report	Days - Incident to Adjudication	Days - Case Creation to Adjudication	Days - Incident to Summons
15 - 16 control #s	0.46	8.69	5.19	3.5
15 - 16 Original #s:	4.2	20.64	12.34	8.3
14 - 15 control #s	2.39	17.82	11.22	6.6
14 - 15 orig. #s	8.04	28.81	18.37	10.58
Orig comparison:	4.2	20.46	12.34	8.3
vs. 14 - 15 orig	-3.84	-8.35	-6.03	-2.28
	-47.76%	-28.98%	-32.83%	-21.55%
Control comparison	0.46	8.69	5.19	3.5
vs. 14 - 15 control	-1.93	-9.13	-6.03	-3.1
	-80.75%	-51.23%	-53.74%	-46.97%

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