

**IF YOU ARE REQUESTING SECURITY, YOU MUST MEET WITH  
UT TYLER POLICE DEPARTMENT BEFORE THE EVENT**

**UT Tyler Police for security (approx. charges: \$25 per hour per officer or guard; \$35 per hour for sargeant**

I have spoken with \_\_\_\_\_ of \_\_\_\_\_  
(authorized representative) (registered student organization)

and have agreed to the following number of officers/guards for their event:

\_\_\_\_\_ officers  
\_\_\_\_\_ guards  
\_\_\_\_\_ metal detectors/other

UT Tyler Police Department personnel should be scheduled as follows:


X \_\_\_\_\_  
(UT Tyler Police Department Officer)

X \_\_\_\_\_  
(AUTHORIZED REPRESENTATIVE)

**I understand that there will be charges for any/all of the above requested services.** I affirm that I am an authorized representative acting on behalf of the above listed registered student organization at The University of Texas at Tyler. I understand that I will be held responsible for this debt if it is not paid by the organization and if it becomes delinquent according to the standards of the department. I further understand that in the event of nonpayment to the University, the following action may be taken against my official UT Tyler records: a: bar against registration or readmission, b: withholding of grades and/or official transcript, c: withholding of a degree/diploma.

\_\_\_\_\_  
PLEASE PRINT NAME (must be authorized representative)

X \_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Mailing Address of Authorized Representative

\_\_\_\_\_  
UT Tyler ID#

\_\_\_\_\_  
Telephone Number of Authorized Representative

**NOTE: THIS REQUEST MAY BE CHANGED/CANCELLED ONLY BY AN AUTHORIZED REPRESENTATIVE OF THE STUDENT ORGANIZATION. All changes require AT LEAST 48 hours notice. ALL CANCELLATIONS MUST BE IN WRITNG.**

**April 22,2004**

**THE UNIVERSITY OF TEXAS AT TYLER  
OFFICE OF THE DEAN OF STUDENT AFFAIRS  
3900 University Blvd. Tyler, TX 75799 (903) 565-5674**