

**HRD 6366 Organizational Change and Development**  
Soules College of Business Department of Human Resource Development  
The University of Texas at Tyler

**Spring 2022**

Instructor: Rob Carpenter, M.B.A., Ph.D.

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Class Time: Sat: 1:00pm – 5:00pm

Location: TBD

Office Hours: Appointments by request

M: 903.530.1700 (text works best for quickest response)

Zoom: Meeting ID: 630 329 2480

**Course Description**

This course is designed for Ph.D. students and covers the foundations of organizational change and development research. This advanced doctoral seminar will introduce learners to the field of Organization Development (OD), an area of practice and research in Human Resource Development (HRD). OD is concerned with creating, managing, and sustaining system-wide planned change in organizations using education and social science knowledge and practices to improve organizational, group, and individual functioning and effectiveness. Learners will be exposed to the history, philosophies, theories, techniques, and applications of OD through readings, in-class discussions, case activities/publishing, self-reflection exercises, and guest scholars.

**Required Textbook**

Cummings, T. G., & Worley, C. G. (2014). *Organization Development and Change*, 10<sup>th</sup> edition. Cengage learning. ISBN-13: 978-1133190455; ISBN-10: 1133190456

**Supplemental Resource:**

Supplemental articles and case studies will be provided by the instructor.

**Learning Objectives**

The objective of this course is to develop your knowledge in the following areas:

- Develop an understanding of the major theoretical foundations and principles of organizational development (OD) and organizational change (OC);
- Develop and understanding on the relationship between the role of culture, leadership, and management in creating sustainable performance synergy through OD/OC processes;
- Critique and suggest solutions through case studies for effective OD/OC processes;
- Examine theoretical approaches on leadership in facilitating effective OD/OC processes.
- Increase leadership competency for effective OD/OC processes.

## Course Structure

HRD 6366 Spring 2020 has 5 (five) class meetings (1/15, 2/5, 3/5, 4/2, 4/23). The scheduled time for each class is from 1:00 pm to 5:00 pm. The classroom location is TBD.

Module #	Class Date(s)	Class Time
Introduction & Module #1	January 15, 2022	1:00 – 5:00 pm
Module #2	February 5, 2022	1:00 – 5:00 pm
Module #3	March 5, 2022	1:00 – 5:00 pm
Module #4	April 2, 2022	1:00 – 5:00 pm
Module #5	April 23, 2022	1:00 – 5:00 pm

## Course Conditions and Constraints

As a Ph.D. student, you must be able to demonstrate the following conditions and constraints to be successful in this course.

- Use scholarly (academic) voice to express your research and define the intellectual boundaries of your work;
- Demonstrate a clear focus in your work on the research phenomenon under investigation—be prepared to articulate your work at any time;
- Write clearly and concisely using APA 7th formatting guidelines;
- Retrieve articles using the various research repositories including the UT Tyler online library system, ProQuest, Google Scholar, etc;
- Cite sources, giving credit to where you obtain information—ALWAYS!
- Engage in academic discourse with others to understand their perspective and demonstrate scholarly professionalism when communicating;
- Make the commitment to spend the hours needed to successfully leave this course competent in the outlined learning objective.

## Course Requirements

This course focuses on both theoretical foundation and applications of OD/OC. Students will be evaluated based on the quality of their work. As this is a doctoral seminar, the level of quality must be consistent with Ph.D. scholarly expectations. **Additional information will be given regarding each assignment before the due date.**

Students will be evaluated based on the quantity, quality, and timeliness of the following efforts.

- Attendance and active participation in classes, including all online and classroom discussions and activities;
- Quality writing assignments;
- Clear and professional class presentations.

## Grading Scale

A (90-100 %)	Excellent work and evidence of achieving each of the learning objectives at an expert level
B (80-89 %)	Good work and evidence of achieving each of the learning objectives at a mastery level
C (70-79 %)	Average work and evidence of achieving each of the learning objectives at a modest level
D (60-69 %)	Poor work and little or no evidence of achieving each of the learning objectives
F (59 % and below)	Unacceptable work and no evidence of achieving each of the learning objectives

## Class Deliverables for HRD 6399

- Article Review (15 points)
  - This is an individual assignment that is due (posted to Canvas) by 1 pm on February 5, 2022. Each learner will choose an article from the *Journal of Applied Psychology* within the past 5 years and related the importance of the article to OD/OC. Each learner will prepare a not-to-exceed four-page, double spaced paper that includes:
    - A complete citation of the chosen article;
    - A not-to-exceed 100-word abstract of the article (in your own words and not copied from the article (separate from the four-page paper).
- Group Case Study Presentation (15 points)
  - Groups (consisting of 2 learners) will each be assigned a different case during Class 2. The deliverable is a 15-minute PowerPoint presentation to be presented during Class 3. Include a summary of your case and a decision template in your presentation. Please provide handouts of your slides for each class member and or post them on Canvas in advance of your presentation.
- In-Class OD Conference Submission (50 points)
  - This is an individual assignment. There are three deliverables:
    - A 15-ish page, doubled spaced research paper on any facet of OD/OC that interests you. Describe the phenomenon of interest, why it is important to the OD/OC field, a summary of relevant literature that addresses the topic, and an agenda for future research that specifies at least three directions for future consideration. Please use APA 7th formatting and citations. This paper is due at 1 pm on the final day of class. Please post your paper on Canvas and bring one paper copy (for me) to class;
    - A 500-word abstract of the paper that will be used to create an “OD/OC Conference Venue”. Include keywords and APA 7th formatted citations. This abstract is due (posted to Canvas) by 1 pm on April 2, 2022; and,
    - A poster presentation of your paper (20-30 minutes) to be used to facilitate poster sessions during the last day of class. Most academic conferences have a recommended format for poster presentations, but for our purposes, your poster can be in any format...feel free to be creative!
- Class Participation/Discussion (20 points)

## **Make-Up Work and Late Work**

Make-Up work is allowed with a medical/official university business excuse without proper documentation. Otherwise, late work **will not** be accepted unless approved by the instructor ahead of time for special cases.

## **Recording of Class Sessions**

Class sessions may be recorded by the instructor for use by students enrolled in this course. Recordings that contain personally identifiable information or other information subject to FERPA shall not be shared with individuals not enrolled in this course unless appropriate consent is obtained from all relevant students. Class recordings are reserved only for the use of students enrolled in the course and only for educational purposes. Course recordings should not be shared outside of the course in any form without express permission.

## **UNIVERSITY AND COLLEGE POLICIES:**

### **College of Business Statement of Ethics**

The ethical problems facing local, national, and global business communities are an ever-increasing challenge. It is essential the College of Business and Technology help students prepare for lives of personal integrity, responsible citizenship, and public service. In order to accomplish these goals, both students and faculty of the College of Business and Technology at The University of Texas at Tyler will:

- Ensure honesty in all behavior, never cheating or knowingly giving false information.
- Create an atmosphere of mutual respect for all students and faculty regardless of race, creed, gender, age or religion.
- Develop an environment conducive to learning.
- Encourage and support student organizations and activities.
- Protect property and personal information from theft, damage, and misuse.
- Conduct yourself in a professional manner both on and off campus.

### **College of Business & Technology Core Values**

- Professional Proficiency
- Technological Competence
- Global Awareness
- Social Responsibility
- Ethical Courage

### **Academic Dishonesty Statement**

The faculty expects from its students a high level of responsibility and academic honesty. Because the value of an academic degree depends upon the absolute integrity of the work done by the student for that degree, it is imperative that a student demonstrates a high standard of individual honor in his or her scholastic work.

Scholastic dishonesty includes, but is not limited to, statements, acts, or omissions related to applications for enrollment of the award of a degree, and/or the submission, as one's own work of

material that is not one's own. As a general rule, scholastic dishonesty involves one of the following acts: cheating, plagiarism, collusion, and/or falsifying academic records. Students suspected of academic dishonesty are subject to disciplinary proceedings.

University regulations require the instructor to report all suspected cases of academic dishonesty to the Dean of Students for disciplinary action. In the event disciplinary measures are imposed on the student, it becomes part of the students' official school records. Also, please note that the handbook obligates you to report all observed cases of academic dishonesty to the instructor.

See <http://www.uttyler.edu/judicialaffairs/scholasticdishonesty.php>

**PLEASE NOTE:** Academic honesty is expected in all work submitted in the course. Plagiarism and dishonesty will not be tolerated, and learners should be aware that all work is subject to full investigation by instructor including the examination of computer reports for suspicious patterns and the use of plagiarism detection software.

### **Students Rights and Responsibilities**

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: <https://www.uttyler.edu/wellness/rightsresponsibilities.php>

### **UT Tyler Honor Code**

Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

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### **Campus Carry**

We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at <http://www.uttyler.edu/about/campus-carry/index.php>

### **UT Tyler a Tobacco-Free University**

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors.

Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products. There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit [www.uttyler.edu/tobacco-free](http://www.uttyler.edu/tobacco-free).

### **Grade Replacement/Forgiveness and Census Date Policies**

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement

Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at <http://www.uttyler.edu/registrar>. Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date is the deadline for many forms and enrollment actions of which students need to be aware. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a "W" grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
- Completing the process for tuition exemptions or waivers through Financial Aid

### **State-Mandated Course Drop Policy**

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

### **Disability/Accessibility Services**

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University of Texas at Tyler offers accommodations to students with learning, physical and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or you have a history of modifications or accommodations in a previous educational environment, you are encouraged to visit <https://hood.accessiblelearning.com/UTTyler> and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with the Assistant Director of Student Services/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at <http://www.uttyler.edu/disabilityservices>, the SAR office located in the University Center, # 3150 or call 903.566.7079.

## **Student Absence due to Religious Observance**

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

## **Student Absence for University-Sponsored Events and Activities**

If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

## **Social Security and FERPA Statement**

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

## **Emergency Exits and Evacuation**

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

## **Student Standards of Academic Conduct**

Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

- I. "Cheating" includes, but is not limited to:
  - a. copying from another student's test paper;
  - b. using, during a test, materials not authorized by the person giving the test;
  - c. failure to comply with instructions given by the person administering the test;
  - d. possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed "crib notes". The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test;
  - e. using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test, test key, homework solution, or computer program;
  - f. collaborating with or seeking aid from another student during a test or other assignment without authority;
  - g. discussing the contents of an examination with another student who will take the examination;
  - h. divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructor has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student;
  - i. substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course-related assignment;
  - j. paying or offering money or other valuable thing to, or coercing another person to obtain

- an unadministered test, test key, homework solution, or computer program or information about an unadministered test, test key, home solution or computer program;
- k. falsifying research data, laboratory reports, and/or other academic work offered for credit;
  - l. taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and
  - m. misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially.
  - n. “Plagiarism” includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another’s work and the submission of it as one’s own academic work offered for credit.
  - o. “Collusion” includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty.
- II. All written work that is submitted will be subject to review by plagiarism software.

### **UT Tyler Resources for Students**

- UT Tyler Writing Center (903.565.5995), [writingcenter@uttyler.edu](mailto:writingcenter@uttyler.edu)
- UT Tyler Tutoring Center (903.565.5964), [tutoring@uttyler.edu](mailto:tutoring@uttyler.edu)
- The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.
- UT Tyler Counseling Center (903.566.7254)