



September 20, 2023 | 3:00 p.m. | SCOB 307

	Name	Attendance
District 1	Steve Myers	Present
	Sidney Wilson	Present
District 2	Brittany Folden	present
	Tonya Irwin	Present
District 3	Christina Liston	Absent
	Kamell Hawkins	Absent
District 4	Daniel Cleckler	Present
	Alexia Herrington	Absent
District 5	Nyree Brockman	Absent
	Dawn Dearion	Absent
District 6	Kim Stapp	Absent
	Erica Goss	Present
District 7	Michelle Gonzalez	Present
	Alan Lizarraga	Absent
District 8	Rachaelle McMinn	Present
	Genita Harris	Present
District 9	Tyler Armstrong	Absent
	Edward Farina	Present
District 10	Nicole Gaston	Absent
	Geoff Doepker	Present
District 11	Kasandra Harris	Absent
	Amanda Whitt	Absent
District 12	Robert Smith	Present
	Samantha Cockrell	Present
District 13	Kimberly Tutt	Absent
	Angela Hukill	Absent
District 14	Tina Taylor	Present
	Michelle Salge	Present
District 15	Theresa Moore	Present
	Kimberly Carrillo	absent
Ex-Officio	Ex-Officio	
	Bruce Bettinger	Present
	Christina Chatman	Present
	Cindy Scott	Present
	Victoria Rubio	Absent
	Shanese Williams	Absent



	Elmer Manzano	absent
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Agenda Minutes

OLD BUSINESS

- ❖ Approve August Minutes
 - Motion - Daniel Cleckler
 - Second - Brittany Folden

- ❖ Open forum question regarding parking accommodations under recently passed Pregnant Workers Fairness Act
 - To request parking accommodations, send your request to the Human Resources Department. Human Resources will collaborate with the relevant offices to facilitate the implementation of these accommodations. All requests will be subject to review to ensure they are reasonable and do not place an undue burden on our operational processes and offices. Updated workplace accommodations policy, procedures, and form can be found at <https://www.uttyler.edu/human-resources/accommodations/>.

- ❖ Open forum questions and comments regarding various trainings for administrative duties
 - HR has informed Staff Senate that there will be an Eform training session coming soon. HR will partner with payroll and budget offices during this training.

NEW BUSINESS

- ❖ University Announcement

- ❖ Staff Senate Committee Updates
 - Leadership – Bruce Bettinger
 - Staff Senate’s Officers for the 2023-24 academic year:
 - Steve Myers, Vice President
 - Brittany Folden, Historian



- Alexia Herrington, Secretary
- Tina Taylor, Treasurer
- Christina Chatman, Past President
 - UT Star Award –
 - July UT Star Award Recipient is Lindsay Arden and the August UT Star Award Recipient is Elizabeth Hutson. Please submit nominations for September. The survey can be found on the Staff Senate webpage. Nominations will close on the 25th. The survey link will also be provided in the minutes.

https://uttyler.az1.qualtrics.com/jfe/form/SV_2ieYhyB20odeFhA

➤ Benefits

- Recently awarded the Texas Mother-Friendly Workplace designation for our UT Tyler Health Science Center campus (Main campus has held this designation since 2017). Additionally, the Human Resources Office is working with Student Success to announce the new lactation room available in the UC building later this month. And, the University has plans to upgrade the current lactation rooms available on both the main and north campuses.
- Educational Activities designation in UT Share – HOP Policy 4.18.5 - Educational Activity. Benefits-eligible Employees may use up to eight (8) hours of sick leave each fiscal year to attend educational activities of the employee's children who are students attending prekindergarten through grade twelve (12). For this section an employee is a parent when they are a person standing in parental relation.

➤ Communications

- Meet Your Senator for main campus is October 12th, 9-10 a.m., at the UC Patio (near the first floor met doors).



- Meet Your Senator for HSC Campus is October 13th, 9-10 a.m., at the President's Event Center H127
- Parking
 - Plans to create 300-350 more parking spaces by fall 2024.
 - Looking at bringing back 100 parking spaces by the bell tower.
 - Looking at creating a parking lot near Liberty Landing
 - Push to ensure that all employees and students are paying for their yearly parking permits.
 - Enforcing parking permits will help prevent the University from increasing parking permit annual cost.
 - Parking permit fees will be the main funding source for additional parking.
 - To help even out parking throughout all five campus days, class scheduling will be reviewed. Currently the majority of classes are being offered Mon-Thurs at prime times. Need to disperse class offerings through all five days.
- Nomination & Election
- Faculty & Staff Awards
- University Appreciation
- Staff Development
- Policy and Procedures

GUEST SPEAKER

Dr. Kirk A. Calhoun, President

- Diversity, Equity and Inclusion
 - Guidelines/FAQs- have been received and distributed amongst UT Tyler leadership
 - Gender or Race events are allowed but must be open to everyone to attend



- Education Cliff
 - Already occurring but UT System is having enrollment growth with increase in Texas population and increase in Texas college age population
 - Growing Online offerings

- Dwayne Morris spoke on behalf of Dr. Calhoun regarding: Parking, Housing and Buildings
 - Parking-
 - Temporary additional parking with shuttles
 - Permanent additional parking
 - ◆ Next to Liberty Landing (200 to 225 spaces)
 - ◆ In front of Lot 5 (90 to 100 spaces)
 - Reviewing cost of parking permits
 - Looking into Soules parking issues and possibly putting in a traffic light to help with flow.
 - Housing-
 - New Dorm in discussion (300 beds) at the corner of Omen and University

Rosemary Cooper, Executive Director of Career Success

- Career Success Conference
 - Held on Thursday, October 19th from 8am to 3pm
 - Headshots available
 - Rapid Resume Review
 - Need 15-20 additional staff volunteers to work event

OPEN FORUM



UT Tyler **STAFF
SENATE**

- The University Wellness committee is doing a survey to assess wellness at UT Tyler and we are asking students, faculty, and staff to complete this survey:
https://uttyler.az1.qualtrics.com/jfe/form/SV_7P6QaOTJ26RaMGq
- Office of Greek Affairs and the East Texas Crisis Center annual Truck or Treat (10/27/24 from 5pm to 7pm)
 - Registration to give out candy—open now

ADJOURN *Next meeting will be Wednesday, October 18 at 3:00 pm, SCOB 301 or via ZOOM*

- Motion – Robert Smith
- Second – Steve Myers