



GRADUATION CHECKLIST

When	What
<input type="checkbox"/> February 20	Review PAR with advisor for academic concerns
<input type="checkbox"/> March 1	Apply for graduation (non-refundable \$75 fee) AFTER this date LATE FEE will be added
<input type="checkbox"/> March 2 - May 2	Submit late graduation application (\$75 + \$40 late fee) Total \$115 (non-refundable)
<input type="checkbox"/> March 2	Commencement registration OPENS on Tassel Tassel slideshow submissions OPEN – upload photo & short message for pre-ceremony display (subject to approval)
<input type="checkbox"/> April 5	Commencement registration CLOSES on Tassel Tassel slideshow submissions CLOSE – uploads END (content subject to approval)
<input type="checkbox"/> April 27	Verify diploma name & diploma mailing address at <i>myUTTyler</i> Reset Patriot Email Password
<input type="checkbox"/> May 2	Conferral date (excluding Ben and Maytee Fisch College of Pharmacy)
<input type="checkbox"/> May 8	Conferral date (Ben and Maytee Fisch College of Pharmacy)
<input type="checkbox"/> May 6	Degree conferral processing starts (allow 30 days)
<input type="checkbox"/> May 15	Graduation application withdrawal, if applicable
<input type="checkbox"/> June 1 at 4 PM	Deadline to: <ul style="list-style-type: none"> • Submit external transcript to processing@uttyler.edu • Resolve incomplete/in progress grades • Clear account holds (financial holds)
<input type="checkbox"/> June - July	Check Patriot email for diploma status and set up your Parchment Portal
<input type="checkbox"/> July - September	Monitor diploma status via Parchment

For any questions, please contact us at:
graduation@uttyler.edu

To visit the commencement website,
please scan the QR code or visit:
uttyler.edu/commencement





COMMENCEMENT CHECKLIST

	What	When	Where
<input type="checkbox"/>	Order doctoral regalia (purchase)	January 10 - March 12	UT Tyler Campus Store
<input type="checkbox"/>	Order doctoral regalia (rental)	January 10 - April 2	UT Tyler Campus Store
<input type="checkbox"/>	Order master & undergraduate regalia (online)	January 10 - April 2	Online
<input type="checkbox"/>	Order master & undergraduate regalia	January 10 - May 2	In person at UT Tyler Campus Store
<input type="checkbox"/>	Complete commencement registration, ceremony display & program name	April 5	Tassel
<input type="checkbox"/>	Reserve tickets – Round 1	10 AM, April 1 - 11:59 PM, April 13	Tassel
<input type="checkbox"/>	Reserve tickets – Round 2	10 AM, April 15 - 11:59 PM, April 22	Tassel
<input type="checkbox"/>	Reserve tickets – Round 3	10 AM, April 24 - 2 PM, May 2	Tassel
<input type="checkbox"/>	Attend spring 2026 commencement ceremonies	May 1 & 2	R. Don Cowan Fine and Performing Arts Center

COMMENCEMENT CEREMONY – R. DON COWAN FINE AND PERFORMING ARTS CENTER

FRIDAY, MAY 1

- 9 AM** • School of Nursing
- 1 PM** • College of Engineering
• School of Health Professions
- 5 PM** • College of Arts and Sciences
• Ben and Maytee Fisch College of Pharmacy

SATURDAY, MAY 2

- 9 AM** • College of Education and Psychology
• School of Medicine
- 1 PM** • Soules College of Business

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