

Fall 2018 Student Organization Registration Form

Start of Block: General

This is the Student Organization registration form for Fall 2018. You will need to have your constitution, risk management policy, and roster ready to submit. Please do not answer questions incorrectly to look at the form. To look at an example form please [click here](#). Are you ready to begin?

Yes (1)

No (2)

Please answer the following:

Returning Student Organization (Our student organization has been registered within the last 2 long semesters) (1)

New Student Organization (Our student organization has never registered or registered within the last 2 long semesters) (4)

Come back when you are ready to fill out the registration form. If you need assistance please contact the Student Life & Leadership Office at getconnected@uttyler.edu or 903-565-5645

End of Block: General

Start of Block: Returning Student Organization

Fall 2018 Student Organization Re-Registration Form

By completing this form, you are informing the Department of Student Life & Leadership about your authorized officers for the Fall term. Authorized Student Representatives are be able to conduct business on behalf of the organization. They will be able to submit room/event reservations, request funds from SGA, and make changes/updates to the organization. Please remember we will be verifying the information provided by the recipients. The

information will also be used to place on the website.

Name of Student Organization

Type of Student Organization

- Academic Interest (1)
- Greek Life (2)
- Honor (3)
- Multicultural/International (4)
- Political/Social Action (5)
- Professional (6)
- Religious/Spiritual (7)
- Service (8)
- Sport/Spirit (9)
- Special Interest/Other (10)

List your Mission Statement/Organization Description:

Student Organization Contact E-mail:

For the next questions, please provide 3 Authorized Student Representative's name, email, and position within the organization. You will also be asked when the representative will complete orientation. You will have the opportunity to list up to 5 representatives. If you wish to add more than 5 please e-mail getconnected@uttyler.edu

Authorized Student Representatives are be able to conduct business on behalf of the organization. They will be able to submit room/event reservations, request funds from SGA, and make changes/updates to the organization.

1st Authorized Student Representative

Student Representative Name (1)

Student Representative Patriot Email (2)

Position within Organization (3)

How will this representative complete organization orientation?

In-person (1)

Online (2)

2nd Authorized Student Representative

Student Representative Name (1)

Student Representative Patriot Email (2)

Position within Organization (3)

How will this representative complete organization orientation?

In-person (1)

Online (2)

3rd Authorized Student Representative

Student Representative Name (1)

Student Representative Patriot Email (2)

Position within Organization (3)

How will this representative complete organization orientation?

In-person (1)

Online (2)

Do you wish to add another Authorized Student Representative?

Yes (1)

No (2)

4th Authorized Student Representative

Student Representative Name (1)

Student Representative Patriot Email (2)

Position within Organization (3)

How will this representative complete organization orientation?

In-person (2)

Online (3)

Do you wish to add another Authorized Student Representative?

Yes (1)

No (2)

5th Authorized Student Representative

Student Representative Name (1)

Student Representative Patriot Email (2)

Position within Organization (3)

How will this representative complete organization orientation?

In-person (1)

Online (2)

Please provide your Student Organization On-Campus Advisor's name & email.

Advisor Name (1) _____

On-Campus Advisor UT Tyler Email (2)

How will this Advisor complete organization orientation?

In-person (1)

Online (2)

Do you wish to add another Student Organization Advisor?

Yes (1)

No (2)

Please provide your Student Organization On-Campus Advisor's name & email.

Advisor Name (1) _____

On-Campus Advisor UT Tyler Email (2)

How will this representative complete organization orientation?

In-person (1)

Online (2)

Please provide the number of members currently active in your Student Organization.

Please upload current Member Roster. Roster must include name of students and Patriot e-mails.

Please upload current Constitution.

Please upload current Risk Management Policy.

Did your organization solicit funds through fundraising activities in the previous semester (Spring 2018)?

- Yes (1)
 - No (2)
-

If you solicited funds through fundraising activities, please list the fundraising information below. According to Regents Rules, you may not solicit funds this next semester until this information has been submitted.

What type of solicitation did you do? (i.e. bake sale, car wash, donation drive, etc.) Please list all activities for Spring 2018 (1)

Please list dates for activities listed above for Spring 2018 (2)

What was the purpose (who did this benefit)? Please list by date (3)

How much money was gained from this event/program? Please list by date (4)

How did you distribute the funds (i.e. where did the money go)? Please list by date (5)

Please read section below and check box to acknowledge your understanding for our Hazing Policy.

My organization will not engage in hazing activities which may be dangerous, harmful, or degrading to any student. Furthermore, I understand that hazing with or without the consent of a student inflicting the hazing or the person submitting to the hazing is illegal and subject to immediate discipline.

I have read & understand all content on the Hazing Policy (1)

End of Block: Returning Student Organization

Start of Block: New Student Organization

Fall 2018 Student Organization Registration Form

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Name of Student Organization

Type of Student Organization

- Academic Interest (1)
- Greek Life (2)
- Honor (3)
- Multicultural/International (4)
- Political/Social Action (5)
- Professional (6)
- Religious/Spiritual (7)
- Service (8)
- Sport/Spirit (9)
- Special Interest/Other (10)

List your Mission Statement/Organization Description:

Student Organization Contact E-mail:

For the next questions; please provide 5 Authorized Student Representative's name & email. Also please answer if this Representative attended an orientation meeting during the fall term. If you wish to add more than 5 please e-mail getconnected@uttyler.edu

Authorized Student Representatives are be able to conduct business on behalf of the organization. They will be able to submit room/event reservations, request funds from SGA, and make changes/updates to the organization.

1st Authorized Student Representative

Student Representative Name (1)

Student Representative Patriot Email (2)

Position within Organization (3)

How will this representative complete organization orientation?

In-person (1)

Online (2)

2nd Authorized Student Representative

Student Representative Name (1)

Student Representative Patriot Email (2)

Position within Organization (3)

How will this representative complete organization orientation?

In-person (1)

Online (2)

3rd Authorized Student Representative

Student Representative Name (1)

Student Representative Patriot Email (2)

Position within Organization (3)

How will this representative complete organization orientation?

- In-person (1)
 - Online (2)
-

4th Authorized Student Representative

- Student Representative Name (1)

 - Student Representative Patriot Email (2)

 - Position within Organization (3)

-

How will this representative complete organization orientation?

- In-person (1)
 - Online (2)
-

5th Authorized Student Representative

- Student Representative Name (1)

 - Student Representative Patriot Email (2)

 - Position within Organization (3)

-

How will this representative complete organization orientation?

- In-person (1)
 - Online (2)
-

Please provide your Student Organization On-Campus Advisor's name & email.

- Advisor Name (1) _____
 - On-Campus Advisor UT Tyler Email (2)

-

How will this Advisor complete organization orientation?

- In-person (1)
 - Online (2)
-

Do you wish to add another Student Organization Advisor?

- Yes (1)
 - No (2)
-

Please provide your Student Organization On-Campus Advisor's name & email.

- Advisor Name (1) _____
 - On-Campus Advisor UT Tyler Email (2)

-

How will this representative complete organization orientation?

- In-person (1)
- Online (2)

Please provide the number of members currently active in your Student Organization.

Please upload current Member Roster.

Please upload current Constitution.

Please upload current Risk Management Policy.

Please read section below and check box to acknowledge your understanding for our Hazing Policy.

My organization will not engage in hazing activities which may be dangerous, harmful, or degrading to any student. Furthermore, I understand that hazing with or without the consent of a student inflicting the hazing or the person submitting to the hazing is illegal and subject to immediate discipline.

- I have read & understand all content on the Hazing Policy (1)

End of Block: New Student Organization

Start of Block: Website/Mailbox Information

The following information will be listed on the website: Name of the Organization, Mission Statement/Organization Description Authorized Student Representatives & E-mail On-Campus Advisor & E-mail

Would you like to add any additional information (organization e-mail, event schedule, meeting information, etc.).

Yes (4)

No (5)

Please provide additional information as you would like it to appear on the website. Please keep in mind that confidential information and formatting will be at the discretion of the web site manager.

Would you like to request a mailbox in Student Life & Leadership (UC 3400) for your organization?

Yes (1)

No - Mail will be sent here: (2)

Have you had a mailbox in Student Life & Leadership (UC 3400) for your organization?

Yes our mailbox number is: (1)

Please assign the same box number or a new one. (2)

We will return mail to sender if mail is sent to our office and we have no information on where mail should be sent.

Our student organization would like to participate in one or more of the following activities:

- Patriot Palooza Showcase (formally known as Swoopsation) – Monday, August 27th from 4 - 6 pm. (1)
- Student Organizations Showcase at Convocation – Thursday, September 6th - Time TBD (4)
- Patriot Games – October Dates TBD (5)

End of Block: Website/Mailbox Information
