



## Student Union Advisory Committee Meeting

Date: January 27, 2017

Meeting Time: 1:00pm-4:00pm

Meeting Location: UC 3422 A/B

**Attendance:** Heather Rodriguez, Shawn Rogers, Marc Noble, Radha Nabar, Jennifer Markert, Marc Noble, Sarah Freshour, Ashlea Wilson, James Hescocock, Kelly Krenek, Natalie Cooper, Laura Seyffer, Audrey Mason, Jerry Stuff, Carrie Clayton, Eva Burnett, Carrie Clayton, Coby Mosley

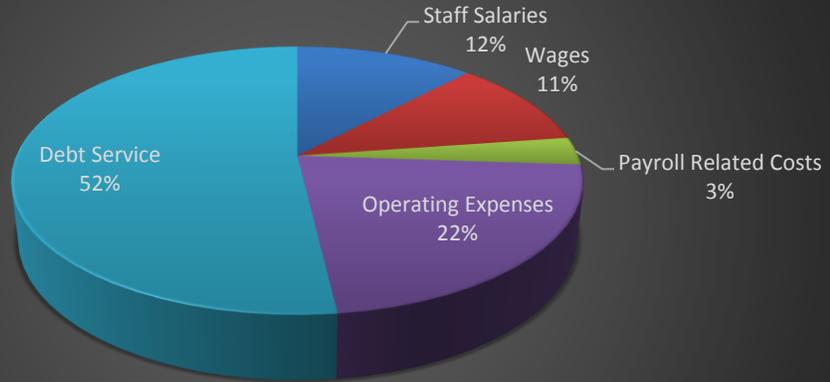
**Not in Attendance:** Steven Avzenne, Taylor Goyette, Kimberly Cole, Jennifer Kelly, Shelbie Dollins, Alexis Smith, Ona Tolliver, Bill O'Donnell

### **SUAC Meeting Minutes**

- ✓ Welcome & Minutes approval
- ✓ Sign in/attendance
- ✓ Open Forum
  - Coby Mosley presented to committee about Kwickboost charging stations
    - KwickBoost Charging Stations
      - Up-grading technology in the UC for students
      - Charging lockers to help prevent theft, while serving students
      - Locker chargers can have UT Tyler logo on them
      - This will take the liability off of the Student employees in the UC
      - Will bring more students into UC
      - Average for one lockers is about \$5,500 this will serve 8 students
      - Policies and procedures would be developed to allow fair use of the lockers (time limits).
      - Three suggested locations are: 1) in front of veterans office, 2) PZ, 3) 3<sup>rd</sup> floor of the UC (create closed study space on 3<sup>rd</sup> floor)
- ✓ UC Summary of the Original Amount Budgeted in Fiscal Year 2015-2016.
  - Revenue for FY 2015-2016 was \$1,834,750.69.



## FY 2015-2016 Original Amount Budgeted



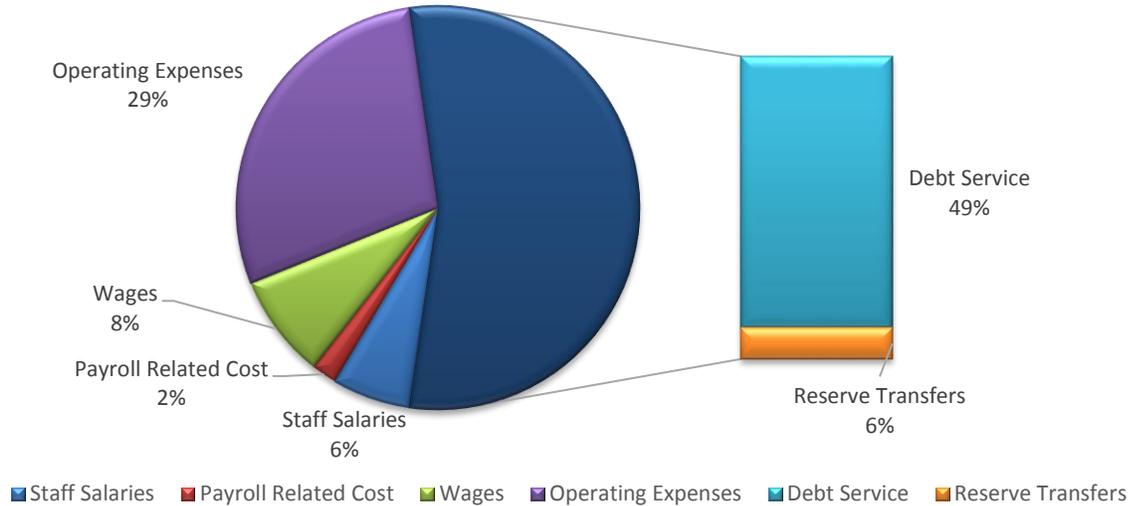
■ Staff Salaries   
 ■ Wages   
 ■ Payroll Related Costs   
 ■ Operating Expenses   
 ■ Debt Service

Staff Salaries	\$197,910
Wages	\$175,000
Payroll Related Costs	\$54,916
Operating Expenses	\$362,007
Debt Service	\$850,949
<b>Total</b>	<b>\$1,640,782</b>



✓ UC Summary of the Expense Amount Budgeted in Fiscal Year 2015-2016.

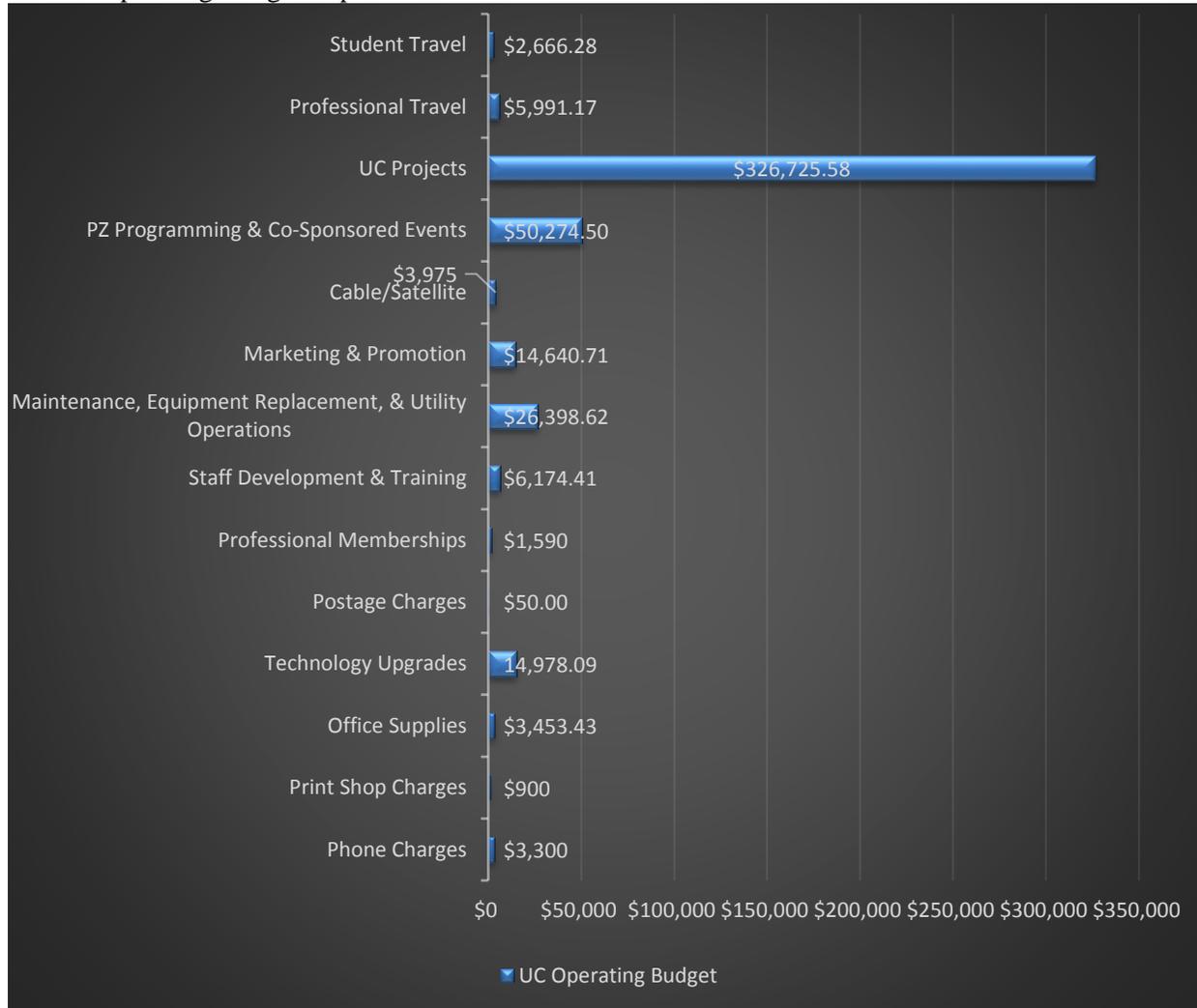
### FY 2015-2016 Summary of Expense Budget



Staff Salaries	\$108,505
Wages	\$145,000
Payroll Related Costs	\$35,398
Operating Expenses	\$500,396
Debt Service	\$850,949
Reserve Transfers	\$97,668.31
UC Building Reserve	\$500,000
UC Building Repairs & Maintenance	\$115,000
Account Balance Rolling Forward to FY16 to FY17	\$3,532,023.11
<b>Total</b>	<b>\$5,884,939.40</b>



✓ UC Operating Budget Expenses



Phone Charges	\$3,300
Print Shop Charges	\$900
Office Supplies	\$3,453.43
Technology Upgrades	14,978.09
Postage Charges	\$50.00
Professional Memberships	\$1,590
Staff Development & Training	\$6,174.41
Maintenance, Equipment Replacement, & Utility Operations	\$26,398.62
Marketing & Promotion	\$14,640.71
Cable/Satellite	\$3,975
PZ Programming & Co-Sponsored Events	\$50,274.50
UC Projects	\$326,725.58
Professional Travel	\$5,991.17
Student Travel	\$2,666.28



- ✓ UC 2016-2017 Proposed Projects were discussed. Jerry informed the students on various updates of what projects were already in the works such as campus directional signage, campus exterior signage, and campus interior signage. Questions were asked about the campus maps, campus legends, and location of campus maps. Jerry wants to ahead of the planning for the various projects since they are going to impact usage of the University Center, specifically form May to August.
- ✓ Student also asked about the discrepancies in the amount Sodexo advertised meal plan amounts to be and the actual amounts that they were charged.
  - Carrie Clayton looked into the matter. – Per Kris Marquis, Director of Student Business Services. Yes, Sodexo’s website is stating the meal plan rates that they tried billing us for the meal plans this past fall 2016. These amounts are incorrect but Sodexo has not updated their website. The website that has an error is <https://uttylerdining.sodexomyway.com/dining-plans/index.html>. The Patriot meal plan should state \$400 per semester plus tax instead of \$695 per semester plus tax.

Adjourn – Next meeting is in February Lunch will be served and we will discuss/approve the proposed Fiscal Year 2017-2018 budget.