



Date: March 20, 2016

Meeting Time: 12:00pm-2:00pm

Meeting Location: University Center Patriot Zone Sports Zone

Members in attendance: Harrison, Caitlyn; Marlow, Michael; Rogers, Shawn; Jackson, Jamie; Oliver, Deidre; Bourne, Zachary; Anderson, Jerusalem; Dial, Tevin (Melodie Oliphant); Wilson, Ashlea

Ex Officio Members: Clayton, Carrie; Tolliver, Ona

Meeting Agenda

- The committee reviewed the expenditures from the University Center 2014-2015 fiscal year budget.
 - o Assistant director answered any questions that the students had.
 - o Committee reviewed the budget per line item.

- The committee also began their review of the proposed line items from the 2015-2016 University Center budget.

- The FY 2016-2017 University Center line items reviewed were:
 - ✓ University Center Student wages for:
 - o Facility Operations Graduate Assistant, Welcome Desk & Technology Graduate Assistant, Patriot Zone & Marketing Graduate Assistant
 - o Facility Operations Student Manager, Facility Operations Assistant Student Manager, Welcome Desk & Technology Student Manager, Patriot Zone & Marketing Student Manager
 - o Student Assistants for Facility Operations, Welcome Desk, & Patriot Zone
 - ✓ Professional Memberships
 - o Amazon Membership was added to continue avoiding shipping and handling fees.
 - ✓ Conference Registration/Travel
 - o Students also wanted to include funding for Assistant Director, three Graduate Assistants, and three Student Managers to attend the ACUI Region II Conference in Houston, Texas, November 4-6, 2016.
 - ✓ University Center Staff Development, Training, and Team Building
 - o Students raised the amount of money allocated to staff development, training as they felt it was important to invest in the development of the student assistant staff in the University Center.

Next Meeting is April 29, 2016, 12:30pm-2:30pm, University Center Room 3422.

