

Student Union Advisory Committee Meeting Minutes

Friday, April 21, 2017

University Center Theatre

SUAC committee members present: Heather Rodriguez, Radha Nabar, Jennifer Markert, Sarah Freshour, Marc Noble, Ashlea Wilson

SUAC committee members not present: Shawn Rogers, Jennifer Kelly, Kimberly Cole, Steven Auzenne, Taylor Goyette, Shelbie Dollins (alt), Alexis Smith (alt)

Budget Authorities in attendance: Eva Burnett, Jerry Stuff, Ona Tolliver

Welcome

Brief overview of the code, cost centers and expectations of meeting

Expenditures & Activities for FY17 YTD

Review of activities specific to the operating budget (48001013); will be sent to committee members electronically by COB.

Review of expenditures for all cost centers; will be sent to committee members electronically by COB.

Review of waivers, exemptions, and evolving nature of SUAC.

Review of FY18 Student Union Fee Budget Proposal

Discussion of budgets 48001011, 48001022, 48001013, 48001021, & 48001020. Details provided in powerpoint slide that will be sent to committee electronically by COB.

Provided examples of major projects that could be presented to the committee for review/approval in the FY18.

Detailed review of 48001013 proposal; will be sent to committee members electronically by COB.

Discussed reserve as unspent roll-forward rather than separately budgeted dollars.

Committee recommendations:

- Review safety and security (automatic doors, locking features, etc.) in FY18 as part of a possible future project funding
- Review computer kiosks (discussed potentially replacing CPUs, adding color printing, expanding opportunities) to fund from 48001013 in FY19
- Upgrade technology throughout the building to save money long term

Next Steps

Call for committee review of FY18 proposal – by show of hands all committee members present approve as proposed

Discussion of next steps in process (per code) – all documents and information from the committee will be sent to Dr. Tidwell for review and final approval. If not before, the committee will be called again in Fall 2017 to evaluate additional income.

Minutes recorded by: Katy Cline

Addendum to minutes:

Documentation sent to committee 4/21/17 via e-mail that will be sent to Dr. Tidwell no later than May 15, 2017

Document title	Description
FY18 Budget – Student Union Fee.pdf	actual budget document that will be sent to Dr. Tidwell for final review and approval
FY18 Student Union Fee Budget Proposal.pdf	Powerpoint summarizing full FY18 request
SUAC meeting minutes April 21, 2017.pdf	Meeting notes from today's event
YTD FY17 combined income_expenses Sept-Mar.pdf	Summary of all expenses and activities to date for 48001011, 48001021, 48001020 Summary of all expenses to date for 4801022 & 48001013
UC 16-17 annual Report – midyear.pdf	Summary of all activities to date for 48001013
FY18 Budget Proposal – details.pdf	Details of A4000 lines for 4801022, 48001021, 48001013 and A1200 line for 48001013