Ona Tolliver discussed the committee’s charge to review and recommend to the President the Student Service Fee allocations and the Recreational Facility Fee and the Texas Education Code these charges derive from (as referenced on-line). Ona then reviewed the process with committee members of requesting FY14 budget estimates from all departments that currently receive this funding. The process includes the committee reviewing requests and making inquiries to any department regarding their request and inviting anyone to speak on behalf of their budget. The discussions and deliberations of the committee are sensitive and while the meetings are open these deliberations and discussions should be treated as confidential and not discussed outside of committee meetings. This process should allow SFAC members to make recommendations that are fair and considerate of the requests received.

Ron Rippe confirmed that there are no remaining FY13 funds for one-time allocation. The FY14 amounts confirmed by Ron are listed below. These amounts are an educated guess based on our estimated enrollment and are subject to change in FY14 but should remain at these amounts through the budgeting process. Should FY14 funding change after this process or through the summer the committee will reconvene as necessary.

Student Service Fee estimate for FY14: $1,797,037 (an increase of $133,303 over FY13)
Recreational Facility Fee estimate for FY14: $466,860 (this is just the fee and may not include all estimated income that the HPC as a true auxiliary may add to their budget).

Ron Rippe confirmed that we do not know what our anticipated funding will be for the state so the departmental BUD process will not begin until April 1. In addition the insurance (fringe benefit) amounts will not be confirmed until later in the semester so Budget Authorizes will have to provide an estimate of these expenses as funded by their accounts.

Ona Tolliver stated that the State of Texas has required institutions to roll back designated tuition to 2010 levels and Ron Rippe confirmed that because our fee levels are the same this rollback does not directly affect these accounts.

Last year the SFAC allocated additional funding for Campus Activities events including Homecoming events and the organization that was hired using some of these funds provided a book for the SFAC to review that was passed around the room.
Ona Tolliver proposed that Student Affairs send the fee request to budget authorities this week and load the budget reporting tool on-line then require paperwork be returned by March 6th. Ona also proposed tabling until the next scheduled meeting March 7th at 1pm the election of a committee chair and secretary as 3 student members are missing.

The quorum presented approved the request timeline and the tabling of elections until the March 7th meeting.

Katy Cline will send meeting invitations to SFAC members for Thursdays from 1 p.m. to 3 p.m. and Fridays from 3 p.m. to 5 p.m. beginning the Thursday after spring break for deliberations and budget reviews.

Ona Tolliver adjourned the meeting at 4:32 p.m.

Respectfully submitted,

Katy Cline