Members present
Amber Amerson
Bradley Pennington
Gabriel Ramirez
William Nelms
Kim Harvey-Livingston
Justin Velten
Kay Pleasant
Ona Tolliver, ex-officio
Sheryl Dennis, ex-officio

Non-members present
Katy Cline, Student Affairs

Members not present
Kenny Bizot
Julie Ann Apoderado

Ona Tolliver called the meeting to order at 1:07 p.m.

Members were introduced.

Ona Tolliver confirmed that all budget requests for FY14 have been received, some are flat and two were not requested for FY14 so there is some additional funding to reallocate. While a number of budget authorities have moved funding around the committee should be able to review all requests and finalize the committee recommendations in a few more meetings. The committee has the authority to call in budget authorities to discuss their current allocation or requests in part or in full and can always request greater clarification via e-mail responses. The university is required to report the activities of this committee in a public forum; discussions are confidential but the committee is open to anyone to observe.

Ona Tolliver and Sheryl Dennis confirmed that at this time the Rec Facility fee was not increased so when the committee reviews that request its increase is attributed to the additional student enrollment but may not be enough to off-set additional expenditures. Sheryl Dennis confirmed that the Board of Regents has allowed UT Tyler to only increase up to a certain percentage of tuition and fees and the full percentage increase was allocated to tuition.

Ona Tolliver reiterated that there are no one-time funding requests at this time and that the committee may be called back together in the summer or early fall to discuss any changes that our enrollment or increase semester credit hours.

Sheryl Dennis confirmed that if salaries are funded from Student Service Fees (SSF) this committee should review the position request and indicated that President Mabry may be asking the committee to consider a merit pool allocation for all SSF paid employees as the committee did in FY13.

Ona Tolliver called for nominations for chair; Amber Amerson nominated herself, Kay Pleasant seconded. No other nominations were received.
Ona Tolliver called for a vote to elect Amber Amerson 2012-2013 chair. All members in favor, none opposed, no abstentions.

Ona Tolliver called for nominations for secretary; Bradley Pennington nominated himself, Amber Amerson seconded. No other nominations were received.

Ona Tolliver called for a vote to elect Bradley Pennington 2012-2013 secretary. All members in favor, none opposed, no abstentions.

Chair Amerson suggests reviewing all submitted budgets today, invite budget authorities in to address questions or discuss requests then vote on allocations at the final meeting. All members approve.

Chair Amerson opened the review and discussion of AVP for Student Affairs request. Sheryl Dennis provided information regarding additional future need for more extended hours and likely increased future costs. With no further questions discussion was tabled pending final allocation review.

Chair Amerson opened the review and discussion of the AVP for Student Life Student Outreach request. Ona Tolliver confirmed that the increased allocation request all relates to Money Management and discussed the FY13 minor budget funding and program. With numerous questions the committee decided to table discussion and request the budget authority appear at the March 21st meeting to discuss the legislative mandate that requires money management education, what the UT Tyler money management program would look like and what programs are currently available.

Chair Amerson opened the review and discussion of the Career Services request. With numerous questions the committee decided to table discussion and request the budget authorities appear at the March 21st meeting to discuss the differences in the full-time position requested and the Graduate Assistant positions requested and how the current responsibilities of office professionals would change with the addition of either position.

Chair Amerson opened the review and discussion of the Cheerleading and Mascot request. Ona Tolliver noted that the Dance request mirrors Cheerleading and Mascot and noted that part of the request from both is for use of facilities as there is limited availability on-campus. Sheryl Dennis noted that the University is asking both teams to act as ambassadors and recruiters more and more often. The committee tabled discussion pending answers to the following questions that will be e-mailed to the budget authorities for cheerleading and dance: Are both teams planning on renting the same facility? If not, is there a facility that both teams could use to conserve funding? Have you considered using any local community gyms (K-12 public or private schools) for practice? If not, why not?

Chair Amerson opened the discussion of the Co-curricular request. Kay Pleasant explained that these funds are disbursed to the college deans and is provided to student organizations or individual students to attend competitions or present papers at national conferences and that these experiences foster retention. Katy Cline confirmed that for FY13 this was first on the committee’s submitted list of accounts to receive funding if more became available during the year. With no further questions discussion was tabled pending final allocation review.

Chair Amerson opened the discussion of the Commencement request. Sheryl Dennis confirmed that this flat request covers a very small portion of the 8 total commencements put on each year. With no further questions discussion was tabled pending final allocation review.
Chair Amerson opened the discussion of the Counseling Center request. Kim Harvey-Livingston discussed the significant increase in counseling visits in Fall 2012 over Fall 2011 and confirmed that there is currently a ¾ time counselor who is visiting Palestine and Longview on a weekly basis but funding for that position is in part from the UT Health Science Center at Tyler (UTHSCT) and it is not guaranteed. This request would create a full-time SSF funded position and the funds received form UTHSCT would continue to go toward an additional part-time counselor. Kim Harvey Livingston confirmed that there is a counselor on call 24/7 to assist with student crises and that increases in counseling visits are up across all student demographics. With no further questions discussion was tabled pending final allocation review.

Ona Tolliver confirmed that no funding request was made for the Drum Line or Patriot Orchestra accounts for FY14.

Chair Amerson opened the discussion of the Debate request. Sheryl Dennis confirmed that there is no additional Designated Tuition available to fund Debate travel. The committee tabled discussion pending answers to the following questions that will be e-mailed to the budget authority: If the committee recommended an additional travel allocation of $10,000 instead of $17,500 what would be sacrificed or can you give examples of what you would be able to do with $17,500 that you could not do with $10,000 in additional funding?

Chair Amerson opened the discussion of the Emergency Management – Notification request. With no questions discussion was tabled pending final allocation review.

Chair Amerson opened the discussion of the Enrollment Services Center request. With no questions discussion was tabled pending final allocation review.

Chair Amerson opened the discussion of the Financial Aid Office request. With no questions discussion was tabled pending final allocation review.

Chair Amerson opened the discussion of the Greek Life request. Ona Tolliver confirmed that the increase will alternately fund EBI, an assessment tool, and a national speaker open to the entire campus. With no questions discussion was tabled pending final allocation review.

Chair Amerson opened the discussion of the Internet Television Broadcasting. The committee tabled discussion pending an answer to the following question that will be e-mailed to the budget authority: What does video services mean and what is the equipment line used for?

Chair Amerson opened the discussion of the Intramurals request. William Nelms commented and Sheryl Dennis confirmed that the offerings for intramurals have increased significantly this last year. With no questions discussion was tabled pending final allocation for review.

Chair Amerson opened the discussion of the Leadership & Service request. Ona Tolliver commented that Dr. Geiger has been looking to bolster the in-class learning intitatives and part of this request could fund new leadership and service programs related to that expansion. With no questions discussion was tabled pending final allocation for review.

Chair Amerson opened the discussion of the Learning Communities request. Sheryl Dennis commented that Academics is considering making this program required. With no questions discussion was tabled pending final allocation review.
Chair Amerson opened the discussion of the Patriot Center request. Sheryl Dennis commented that the Patriot Center employees the largest number of student workers but also pays some of the highest wages. With numerous questions the committee decided to table discussion and request the budget authority appear at the March 21\textsuperscript{st} meeting to discuss the job responsibilities of all student job titles in the HPC, a breakdown of the equipment request and specifics of the peer review standards referenced in the request.

Chair Amerson opened the discussion of the Pep Band request. With no questions discussion was tabled pending final allocation review.

Chair Amerson opened the discussion of the Residence Life Programming request. Bradley Pennington commented that this increase is for a programming tool that would provide retention of residence and allow departments across campus access to advertise directly to on-campus residence in the dorms and Patriot Village. The committee tabled discussion pending answers to the following questions that will be e-mailed to the budget authorities for Residence Life Programming: if additional allocations are not recommended in FY14 would this service be requested again from the SFAC in FY15 or if an additional allocation is recommended but not the full amount requested could any services be provided?

Chair Amerson opened the discussion of the Student Activities request. Ona Tolliver discussed the one-time funding provided by the SFAC for large-scale concerts. The committee tabled discussion pending answers to the following questions that will be e-mailed to the budget authority for Student Activities: What was the $3,500 allocated to Multicultural & Diversity programming used for in FY13? Please provide an idea of artists that could be available in the concert tier of the additional allocation requested as well as a total of the Love & Theft concert expenses. Provide the number of Tunes at Noon and Open Mic nights hosted in FY13 and what an allocation of $8,780 total in Late Night & Weekend programming could fund in FY14?

Chair Amerson opened the discussion of the Student Government Association request. William Nelms commented that SGAC has run out of funding in previous semesters and has seen increased student organization requests. Sheryl Dennis and Katy Cline discussed that the move to Peoplesoft would change the payment structure for the student wage funded positions. With numerous questions the committee decided to table discussion and request the SGA advisors appear at the March 21\textsuperscript{st} meeting to discuss: changes in M&O allocation funding from FY13 to FY14 and details of travel expenditures.

Chair Amerson opened the discussion of the Student Life & Leadership request. Ona Tolliver confirmed that this is the only account that funding programming for our transfer students who are still our largest incoming population. The increase in this would allow UT Tyler to provide more than just orientation to this significant population of students. Ona Tolliver also confirmed that travel for multiple professionals comes from this account and is currently inadequate to cover the amount required for all professionals. With no questions discussion was tabled pending final allocation review.

Chair Amerson opened the discussion of the Student Publications request. Justin Velten commented that the Talon is working diligently to foster relationships and increase ad revenue to support their claim that they may not need additional funding in the future and that part of their new approach is to engage on-campus and office to be a greater part of the campus community. With no further questions discussion was tabled pending final allocation review.

Chair Amerson opened the discussion of the Veteran’s Resource Center request. Ona Tolliver discussed the request for a second professional who ‘speaks the language’ to assist in this office and in veterans certifications and connecting with the community. With the increase number of troops returning from
combat UT Tyler is one of the many schools that is striving to be recognized as a ‘veteran friendly campus’ but there are lots of pieces to that and UT Tyler has looked to other models for what a successful Veteran’s Resource Center looks like. Sheryl Dennis confirmed that there is more than one legislative act currently being reviewed by our state legislature that could affect areas such as this and that UT Tyler has seen significant increase in veteran enrollment since we began providing this concentrated service focus. With no further questions discussion was tabled pending final allocation review.

Chair Amerson opened the discussion of the Recreational Facility fee request. Sheryl Dennis confirmed that this accounts funding is $40/Fall and Spring and $30/summer per student enrolled. With numerous questions the committee decided to table discussion and request the budget authority appear at the March 21st meeting to discuss what student job titles are paid from each account’s wages line and where instructors are paid from and how job responsibilities for students paid from this account differ from SSF paid students.

Chair Amerson adjourned the meeting at 3:25 p.m.

Minutes for the February 20th and March 7th meetings should be reviewed electronically for approval via e-mail to Secretary Pennington prior to the March 21st meeting.

Katy Cline will invite the following budget authorities to the March 21st SFAC meeting: Ona Tolliver (Money Management), Marilyn Albert (Career Services), Bob Hepler (Herrington Patriot Center), Brittany Childs & Adrian Lodge (SGA).

Katy Cline will e-mail the following budget authorities to provide written responses to SFAC questions noted above: Jessica Reel (Dance) & Carla Turner (Cheer), Jennifer Skinner (Student Activities), David Hill (Residence Life), Charles Walts (Debate), Dawn Allen & Howard Patterson (ITV). Responses will be provided to the SFAC at the March 21st meeting.