THE UNIVERSITY OF TEXAS AT TYLER
Academic Calendar
2023-2024

This Academic Calendar lists official dates for all academic sessions within the Fall 2023, Spring 2024, and Summer 2024 semesters. **This calendar is applicable to all campuses of UT Tyler.** Information on dates related to key Financial Aid dates, refunds, and specific final exam dates are hosted separately; see the links below.

- ➢ Refunds: https://www.uttyler.edu/cashiers/refund/
- ➢ Financial Aid: https://www.uttyler.edu/financialaid/calendar/
- ➢ Final Exams: https://www.uttyler.edu/schedule/files/final-exam-schedule.pdf

Expanded definitions and context are provided below for several key terms used within the Academic Calendar:

- ➢ **Census Date:**
  - o This is the final date for many enrollment-related actions, including adding new courses, changing sections, or dropping courses without incurring grades of "W" or "Q". Census is also the second drop for non-payment date each academic session. See the Office of the Registrar website for additional details.
- ➢ **Last day to withdraw from one or more courses:**
  - o This is the final date students are eligible to withdraw from courses for grades of "W" or"Q". After this date students can no longer formally drop/withdraw from courses and will receive grades based upon the work completed if they choose to discontinue attendance.
- ➢ **Priority filing date for graduation:**
  - o This is the date students are encouraged to file for graduation by so their applications can be reviewed prior of the start of their final semester of enrollment. This date falls two weeks after enrollment has opened for the term.
- ➢ **Final filing deadline for graduation:**
  - o This is the final date applications for graduation are accepted for the term; the application closes automatically at 11:59PM CST. Students who do not file their applications by this deadline are deferred to apply for graduation in the next available semester.
- ➢ **Deadline to resolve outstanding items for graduation:**
  - o Per the Verification of Degree policy, this is the final date by which all graduation requirements (e.g. grades of incomplete, transcripts from other institutions) must be finalized. If the requirements have not been verified by this date, the student will be denied graduation and must re-file for graduation subject to the filing for graduation guidelines.

Certain important dates on the left-hand calendar portion are highlighted to indicate why they are significant to students and/or faculty and staff. The coloring of these highlights is explained below:

Color	Significance
Green	First day of an academic session
Yellow	Final day of an academic session
Red	Due dates and/or deadlines
Orange	University is closed or on skeleton workforce
Blue	General important dates, including first dates for enrollment or graduation applications

THE UNIVERSITY OF TEXAS AT TYLER
Tentative Holiday Schedule
2023-2024

Date	Day	Holiday	University Status
September 4, 2023	Monday	Labor Day	Closed
November 23, 2023	Thursday	Thanksgiving Day	Closed
November 24, 2023	Friday	Day after Thanksgiving	Closed
December 25, 2023	Monday	Christmas Day	Closed
January 1, 2024	Monday	New Year's Day	Closed
January 15, 2024	Monday	Martin Luther King, Jr. Day	Closed
March 11-16, 2024	Mon-Sat	Spring Break	Offices Open
May 27, 2024	Monday	Memorial Day	Closed
June 19, 2024	Wednesday	Juneteenth/Emancipation Day	Closed
July 4, 2024	Thursday	Independence Day	Closed
Refer to the university website for holiday updates			

Holiday Leave
Employees appointed to work at least 20 hours per week for a period of at least 4.5 continuous months are eligible for holiday leave. Faculty must be appointed for at least 50% time for at least 4.5 continuous months to be eligible. Students employed in positions which require student status as a condition of employment, are not eligible for paid holiday leave.

The Texas legislature determines the number of holidays observed by all state agencies and institutions of higher education. The total number of holidays consists of various national and state holidays. Institutions of higher education are granted flexibility to establish their own schedules. The university observes the same number of holidays as other state agencies though the schedules may differ.

Floating Holidays
To align policies for all UT Tyler employees, four (4) floating holidays (32 hours) will be awarded for FY 2023-2024. These floating holidays may be used any time during the fiscal year, with department leader approval. Floating holidays that are not used on or before the end of the current fiscal year (August 31, 2024) will be forfeited. Floating holiday hours will not be paid when an employee leaves employment

Winter Break
Winter break is observed between Tuesday, December 26, 2023, through Friday, December 29, 2023. Academic employees who wish to observe this break may use their floating holiday allotment during this time, with department leader approval.

Religious Holidays
It is the policy of UT Tyler to provide reasonable accommodation to employees who wish to observe a religious holiday that occurs on a day the University is scheduled to be open. Employees who wish to observe a religious holiday or holy day should refer to the policy.

ACADEMIC CALENDAR 2023-2024
Winter Session 2024 – 3-Week Session (CAP)

DECEMBER

DECEMBER 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1	First day to File for Spring 2025 Graduation
15	Payment Deadline, 5:00 PM CST
	First drop for non-payment Winter Session
	Final Filing Deadline for Summer 2024 Graduation
18	Classes Begin
19	Census date
21	Second drop for non-payment for Winter Session

JANUARY

JANUARY 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2	Last day to withdraw from one or more Winter Session courses
	Final grade rosters open for Winter Session
6	Final Exams
	End of Winter Session
9	Final grades due in Faculty Center by 12:00PM CST for Winter Session

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